

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey

AGENDA

DATE: April 24, 2013

TIME: 7:00 PM

PLACE: Burlington Township High School – Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute -

Morgan Estelow, Tiyana Reynolds and Sabrina Roberson -
Students from Mrs. Dash-Ferraro's Homeroom, FWS

Abby Fekete, Treyvon Reid and Shawn Walker
Students from Mrs. Sullivan's Homeroom, FWS

Patriotic Reading -

Leia Gibson, 5th grade, FWS

Student Performance – **BTHS Jazz Singers**

- IV. Roll Call
- V. Approval of minutes from March 4, 5 & 6, 2013, Budget Meetings;
and, March 20 & 27, 2013, Executive, Public and Work Session.
- VI. Burlington Township High School Liaison Report - **Nicole Hinds**

VII. **Student Recognitions**

Daniel Komiskey – Attainment of Eagle Scout

PRIDE Students of the Month

VIII. Recess – 5 minutes - refreshments

IX. **Communications**

X. Committee Reports

XI. **Superintendent’s Report**

XII. Public Hearing on Debt Ordinance

- Public Comment on Debt Ordinance Only
- Second Reading and Adoption of Bond Refunding Ordinance
- Adoption of Forms and Sale Resolution

XIII. Open to the Public (Agenda Items Only)

XIV. Dr. Manno’s Report for Board Action

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

2. Recommend approval of the following substitute for the 2012/2013 school year, pending meeting employment requirements, as listed:

Substitute Office with 60 Credits – **Rachelle Steene**

3. Accept, with regret, the resignation of **Julie Loftus**, elementary teacher at Fountain Woods School, effective June 8, 2013. Mrs. Loftus will have served the district for 16 years.
4. Recommend approval of a maternity/child-rearing leave of absence for **Melissa George**, teacher of Math at Burlington Township High School, effective September 1, 2013 through January 30, 2014, under the FMLA and NJFMLA Family Leave Acts. Mrs. George is also requesting use of her accumulated sick leave as per the negotiated agreement.
- * 5. Recommend approval of an unpaid leave of absence under the FMLA, for **Amy Marker**, special education aide at B. Bernice Young School, effective April 22, 2013 for an indefinite period.
6. Recommend approval of **Scott Van Sciver** to serve as an extracurricular chaperone for district events and as a crowd control/ticket staff person for athletic events for the 2012-13 school year.
7. Recommend approval to rescind the previously approved request from employee #6433 for an unpaid medical leave of absence.
- * 8. Recommend approval for **Scott McClintock** to receive Assistant Softball stipend, prorated, for the remainder of the season.

9. Recommend approval of the following individuals to complete assessments for incoming kindergarten students at the rate of \$34/hour, funded by the NCLB Grant. Maximum 39 hours, not to exceed \$1020 per person, as listed.
- a. **Jackie Brownell**
 - b. **Vanessa Chierchio**
 - c. **Cathy Cliver**
 - d. **Donna Gablein**
 - e. **Amy Kerwick**
 - f. **Amy Kuti**
 - g. **Andrea Leibowitz**
 - h. **Melissa Muth**
 - i. **Marisa Scheels**

- * 10. Recommend approval of a new volunteer club titled Anime and Manga Literature Circle Club with **Tara Janick** as the volunteer club advisor.

11. Recommend approval for the following staff members to move on the salary guide, effective April 1, 2013, due to a completion of additional college credits, as listed:

- a. **Nicholas Luyber**, teacher of Science at Burlington Township High School, from the BA+30 level to the MA level with Extended Masters of 40-49 credits. (All the necessary documentation has been received from Grand Canyon University.)
- b. **Asia Michael**, elementary teacher at Fountain Woods School, from the MA level to the MA+15 level. (All the necessary documentation has been received from Thomas A. Edison State College.)

12. Recommend approval of deduct days for the following staff member, as listed:

Elizabeth Hayes, Aide, 2¼ days - ¼ day on April 15, 1 day April 25, ½ day on May 8 and ½ day on May 16, 2013.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 15-yr. old 10th gr. girl, effective 4/8/13 – 6/1/13, emotional; one 15-yr. old 10th gr. girl, effective 2/13/13 – 3/8/13, emotional; one 16-yr. old 10th gr. girl, effective 4/8/13 – indefinite, emotional; one 17-yr. old 12th gr. boy, effective 2/8/13 – 3/22/13, emotional; one 18-yr. old 12th gr. boy, effective 4/16/13 – pending placement, emotional.
2. Recommend approval of the following special education placement, as listed: one 14-yr. old 8th gr. boy (MD) to Garfield Park Academy, effective 4/15/13.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
 - a. First Reading

#2468	Independent Educational Evaluations
#3230	Outside Activities
R3230	Outside Activities
 - b. Revised First Reading

#2415	No Child Left Behind Programs
#9150	School Visitors
2. Recommend approval of the Statement of Assurance to Operate Summer School for 2013.
3. Recommend approval of the District Professional Development Plan for 2013-14.

- * 4. Recommend approval of a summer girls' soccer camp to be held Tuesday, July 16, 2013 and Wednesday, July 17, 2013, utilizing the soccer field areas at the Hopkins Building, from 6:00 PM to 8:00 PM. The Burlington Township High School girls' soccer coaching staff (Kim Lamanteer, Gemma Winkler, Dawn Martin and Rachele McIntyre) will facilitate this camp. This camp will be available for Burlington Township area girls who are in second grade through grade eight. If inclement weather prevails during the operation of the camp, Mrs. Lamanteer is requesting permission to utilize the Thomas O. Hopkins Building gymnasium to seek shelter.

- * 5. Recommend approval for the football team to begin practice on August 12, 2013 and for the other fall athletic teams to begin practice on a specified day during the week of Monday, August 12, 2013, which will be 25 days prior to their first contest. NJSIAA is permitting this change for school districts, per Board of Education approval.

- 6. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.

- 7. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

D. BUSINESS

- 1. Approve payment of the April 2013 Bill List and the March 2013 Supplemental Bill List.

- 2. Accept the March Treasurer's and Secretary's Reports with Board Secretary Certification.

3. Accept the Cafeteria Report for March which includes the bill list.
4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of March 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of March transfers.
6. Approve final adoption of Refunding Bond Ordinance which was introduced at the March 27, 2013 public Board Meeting.
7. To approve the annual \$50.00 Memorial Awards to be granted in the memories of Maurice Denbo to a student at Burlington Township High School; and, the Kevin Sandusky Memorial Award to a student attending the Vocational School. Also, recommend approval of the Burlington Township High School Student Award (formerly the Marbet Award) in the amount of \$100 to a Burlington Township High School graduating senior.
8. The Board of Education has evaluated the Superintendent of Schools and affirms that he has achieved or made significant progress on each of his four goals for 2012-2013. The Board affirms that the Superintendent has earned his merit compensation increase for 2013-2014 and his merit pay for 2012-2013.
9. Approval of YMCA Camp Connections to run at B. Bernice Young School after ESY program during the month of July.
10. Approval of shared services agreements with Burlington Township for maintenance of vehicle and equipment, at a rate of \$45/hour. This represents a net savings to the district and taxpayers.

11. Accept the District Technology Plan as required for E-rate and submitted to the County on 4/19/13 for 2013 - 2016.
12. Award Hopkins toilet room renovation to Levy Construction for the base bid only, in the amount of \$149,600. Levy was the lowest responsible bidder. Alternates 1 and 2 were not exercised. The funding of this project, which has been included in the District's Long Range Facilities Plan, will come from Capital Reserve.

- * 13. Approve the increase to Mission One for providing various outsourced support positions at the rate of ECI at 1.7% increase. This index was included in the bid specifications as the escalator. Mission One was awarded the original bid in 2011 which was awarded for a base year with the potential for four one-year extensions. The district has exercised the right for the second one-year extension for 2013-2014.

- * 14. Approve the 2012-13 Transportation Contract renewals, as listed:

Public Transportation Contracts with **First Student** at the CPI Index of 1.89% increase:

Second Year Renewal

Contract #23 - Bancroft/Yale Audubon \$ 37,704.60

Third Year Renewal

Contract #18 - Regular Public \$ 20,947.70

Fifth Year Renewal

Contract #14 - Regular Public \$277,865.30

Contract #15 - Regular Public \$256,229.60

Sixth Year Renewal

Contract #11 - Regular Public (BCIT) \$ 36,209.10

Contract #13 - School Related Activities \$ 41,673.87

Seventh Year Renewal

Contract #9 - Regular Public \$ 14,095.82

Eighth Year Renewal

Contract #8 - Regular Public \$ 11,876.51

Tenth Year Renewal

Contract #1 - Public/Non-Public \$537,569.69

Contract #3 - Activity Runs \$ 57,146.18

* 15. Approve First Student Summer Bus Routes, Routes 1-7, at the rate of \$1,592.08 per diem for 20 days.

* 16. Approve First Student for Bancroft Summer School Runs, as listed:

Route per day - \$209.50

Aide per day - 55.00

\$264.50 per day for 32 days

XV. Open to the Public for comments

XVI. New Business

XVII. Adjourn Meeting

**Next Board of Education Personnel Meeting
May 8, 2013**

* **New Items**