

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey

AGENDA

DATE: June 26, 2013

TIME: 7:00 PM

PLACE: Burlington Township High School – Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute
- IV. Roll Call
- V. Approval of minutes from May 8 & 29, Executive and Public and May 22, 2013 Work Session.
- VI. **Student and Staff Recognitions**

Recess
- VII. Communications
- VIII. Committee Reports
- IX. Superintendent's Report
- X. Open to the Public (Agenda Items Only)
- XI. Dr. Manno's Report for Board Action

3. Accept, with regret, the retirement/resignation of **Patricia Richau**, Special Education Aide at Fountain Woods School, effective June 30, 2013. Ms. Richau is also requesting payment for all accumulated sick days as per the negotiated agreement. Ms. Richau has served the district for 8½ years.
4. Accept, with regret, the resignation of **Patricia Foltiny** as School Nurse at Burlington Township High School, effective July 1, 2013. Ms. Foltiny is also requesting payment for all accumulated sick days, personal and family illness days, as per the negotiated agreement.
5. Accept, with regret, the retirement/resignation of **Elaine Joy**, elementary teacher at Fountain Woods School, effective July 1, 2013. Ms. Joy is also requesting payment for all accumulated sick days as per the negotiated agreement. Ms. Joy has served the district for 38 years.
- * 6. Accept, with regret, the resignation of **Denise Torres**, teacher of Spanish at Fountain Woods School, effective June 30, 2013. Ms. Torres has served the district for 2½ years.
- * 7. Accept, with regret, the resignation of **Natalie Sheridan**, District Occupational Therapist, effective August 26, 2013. Ms. Sheridan has served the district for 2 years, 8 months.
8. Recommend employee #19313584 be placed on paid administrative leave, effective May 30, 2013 through June 30, 2013.
9. Recommend employee #19240332 be placed on unpaid administrative leave, effective June 17, 2013 through June 30, 2013.
10. Recommend employee #19210277 be placed on unpaid administrative leave, effective June 17, 2013 through June 30, 2013.

11. Authorization for the Board President and Board Secretary to enter into a Separation Agreement with Employee #18651679.
 12. Recommend modifying the paid administrative leave for employee #19042548, effective May 23, 2013 through June 30, 2013.
 13. Recommend approval for payment of accumulated sick leave to employees notified that they would be RIF'ed.
- R.C.V.** 14. Recommend approval of **Sarah Harris** to serve as teacher of Social Studies at Burlington Township High School, effective September 1, 2013 through June 30, 2014, at the BA level, step "A", or its equivalent, salary as negotiated.
- R.C.V.** 15. Recommend approval of **Jill Rocco** to serve as a part-time Academic Achievement teacher, Title I Funded, pending grant funding, at Fountain Woods School, effective September 1, 2013 through June 30, 2014, to remain at BA Step "D", per 2010-2013 BTEA contract. Upon contract settlement, 2013-2016, place at BA level, 7 years experience, appropriate step, per new negotiated contract.
- *R.C.V.** 16. Recommend approval of **Virginia Rulli** to serve as School Nurse at Burlington Township High School, effective September 1, 2013 through June 30, 2014, pending meeting employment requirements, at step Career 20+, or its equivalent, per the 2013-2016 negotiated contract.
17. Recommend approval of **Nancy Haney** to serve as a Confidential Office Assistant in the Business Office, effective July 1, 2013, or when all employment requirements are met, through June 30, 2014.
- *R.C.V.** 18. Recommend approval to re-hire **Deborah Hackman**, as teacher of Chemistry at the Burlington Township High School, for the 2013-14 school year.

- *R.C.V.** 19. Recommend approval to re-hire **Kelsey Bozarth** from teacher of Special Education at FWS to part-time Academic Achievement teacher at FWS, for the 2013-14 school year.
- R.C.V.** 20. Recommend recognition that the BTPSA membership earned their 2012/13 merit and the increase of that merit to their base pay.
- R.C.V.** 21. Recommend that the Board of Education affirm that **Ann Marie Britt** has achieved or made significant progress on each of her professional goals for 2012-13, and, therefore, has earned her merit compensation and increase per contract.
- R.C.V.** 22. Recommend approval of the employment contract for **Ann Marie Britt**, as Assistant Superintendent for Curriculum and Instruction, for the 2013-14 school year.
- R.C.V.** 23. Recommend approval of the employment contract for **Mary Ann Bell**, as School Business Administrator/Board Secretary, for the 2013-14 school year.
- R.C.V.** 24. Recommend approval of the 2% salary increase for the Non-Aligned Staff Members for the 2013/14 school year.
- R.C.V.** 25. Recommend the transfer of **Rene Gadoury** from part-time to full time Assistant Maintenance/Electrician, effective July 1, 2013. (This is a result of a retirement.)
- R.C.V.** 26. Recommend approval of the following transfers for the 2013/14 school year, as listed:
- a. **Michele Reillo** from BTHS teacher of Special Education to BTHS teacher of English;
 - b. **Charles Robinson** from BTMS/BTHS teacher of Special Education to BTHS teacher of Special Education; and,

c. **David Dajnowicz** from BTMS teacher of Special Education to BTMS/BTHS teacher of Special Education.

* d. **Angela Davies** from part-time Academic Achievement teacher at FWS to full time Literacy Lab teacher at BTMS.

R.C.V. 27. Recommend approval of the following additional summer school staff, as listed: (Title I funded **)

ESY - BBYS

K-2 POR
ESY – BTMS

Karin Venezia

FWS Autism
BTMS Autism

Meghan Kane
Rose Capitano

BTMS MD

Ivy Glass (moved from Title I funding to local funding)

ENRICHMENT

2 Sessions
1 Session
1 Session

Paula Lubrano
Douglas Caracci
Jason Williams

Site Coordinator –
BTMS – NCLB Funded

Jason Strouse

Site Coordinator –
BBYS – NCLB Funded

Megan Tropp

Aides

Teana Adams
Brenda Bessinger
Jamie Bleiweiss
Beverley Boyle

**Eileen Burke
Laureen Burr
Jill D'Amato
Darlene DeLucia
Diane Dewey
Judy Dino
Sherry Forman
Leslie Forney
Donna Giberson
Teresa Ginterrieter
Linda Grau
Arlene Hutton
Melissa Johnson
Amy Kerwick
Monica Laurel
Lorraine Levinson
Barbara Moss
Melissa Muth
Toby Popso
Sharon Schlenger
Simone Seymour
Mary Sniadowski
Julie Waskiewicz
Kimberly Zerbe**

Substitutes

**Tyler Barnes
Jordan Horswood
Sylvia Kay
Susan Klemp
Candice Lewis
Jennifer Major
Tim Marshall
Dana McGovern
Shannon Montesano
Kelly Mullen
Tracy Romani
Trenna Stout**

Michele Wikiera

- R.C.V.** 28. Recommend approval of the following staff for Summer IEP meetings, as listed:

Margo Asay

Lisa Barenbaum

Tyler Barnes

Curtis Bergren

Kathy Burris

Sherri Calderone

Allison Cann

Vanessa Chierchio

Michael Chiumento

Donna Clendening

Marie Dash

Brian David

Angela Davies

Dianna DeFiore

Theresa Deyo

Janet Dilks

Rolando Domingo

Sheri Einhorn

Yvonne Francis

Bonnie Gilman

Kathleen Goslin

Barbara Groff

Jill Houseworth

Gretchen Jackson

Candace Lewis

Carol Ley

Nick Luyber

Susan Klemp

Michele Maietta

Dawn Martin

Amanda McCrum

Vanessa Meekins

Brock Mislán

Rachael Newbold

Toby Popso
Regina Raufer
Kara Roman
Christina Salerno
Mary Schatz
Jennifer Sides
Amy Sullivan
Rachel Ulriksen
Kelly Wagner
Shawn Whartenby
Kristy Williams
Leigh Yago
Madeline Zacharkow

- R.C.V.** 29. Recommend approval of the following Speech Therapists for the Extended School Year Program, for a total of 30 days, shared by 6 speech therapists, to include speech therapy, evaluations and attendance at evaluation and IEP meetings, as listed:

Kara Bannon
Kim Butterworth
Kathleen Flynn
Carolyn Gottel
Lura Sullivan
Kim Waitman

- R.C.V.** 30. Recommend approval of the following nurses to be paid the contracted rate to facilitate physicals after school for the high school students and the current eighth grade students, as listed:

Barbara Gee
Margaret Hickey
Nancy Andorko
Nora Cochran
Virginia Rulli
Jane Tum Suden

- R.C.V.** 31. Recommend approval of the following Middle School nurses to be paid the contracted rate to work 10 hours during the summer recess for the purpose of reviewing medical charts of the incoming sixth grade students, as listed:

Nancy Andorko
Margaret Hickey

- R.C.V.** 32. Recommend approval for the following nurses to be paid the contracted rate to work 40 hours during the summer recess for the purpose of reviewing and charting the high school athletic physicals, as listed:

Nora Cochran
Virginia Rulli

- R.C.V.** 33. Recommend approval of the following additional Guidance Counselors for additional days during the summer, as listed:

Tina Dietrich – 3 days
Phyllis Eck – 19 days - adjusted from 20 days (as previously approved)
Lana Garris-Sha – 19 days - adjusted from 20 days (as previously approved)
Tara Winkelspecht – 19 days

- *R.C.V.** 34. Recommend approval of up to 6 hours for the following ESL teachers to review ACCESS scores, as listed:

a. **Meredith Gallagher**
b. **Myra Manus**
c. **Rachel Schwartz**

- R.C.V.** 35. Recommend approval of the following Summer Teacher Leaders – Title II funded, not to exceed \$3200 or 100 hours of curriculum writing, articulation and professional development, as listed:

a. Literacy – Elementary **Jackie Brownell**

| | | |
|----|--|-------------------------|
| b. | Literacy – Elementary | Asia Michael |
| c. | Math – Elementary SE | Margaret Perry |
| d. | Math - Elementary | Amy Sullivan |
| e. | Literacy – MS | Laura Stegmuller |
| f. | Math – MS | Kirt Thomason |
| g. | Special Education – Self-Contained (shared) | Dawn Martin |
| | | Becky Inverso |
| h. | Special Education - MS/HS | Ilisa Mosley |
| i. | Google Apps | Dianna DeFiore |
| j. | VPA | Joe Farina |

36. Recommend approval of the following coaching positions and appointments for the 2013-14 school year, as listed:

| | |
|----------------------------------|---------------------------|
| Head Football Coach - | Thomas Maderia |
| Asst. Football Coach - | Andrew Ellis |
| Asst. Football Coach - | Ed Battaglia |
| Asst. Football Coach - | Rick Errico |
| Asst. Football Coach - | John Ferrante |
| Asst. Football Coach - | Josh Johnson |
| Asst. Football Coach - | Zac Rinaldi |
| Volunteer Asst. Football Coach - | Lacey Walker |
| Volunteer Asst. Football Coach - | Marvin Whitest |
| Volunteer Asst. Equip. Manager - | Sam Ferguson |
| Head Boys Soccer Coach - | Jonathan Marks |
| Asst. Boys Soccer Coach - | Jason Stec |
| Asst. Boys Soccer Coach - | Scott McClintock |
| Volunteer Asst. Soccer Coach - | Michael Winsett |
| Head Girls Soccer Coach - | Kimberly Lamanteer |
| Asst. Girls Soccer Coach - | Rachele McIntyre |
| Asst. Girls Soccer Coach - | Gemma Winkler |
| Head Field Hockey Coach - | Stacie Varanyak |
| Asst. Field Hockey Coach - | Lauren Mammino |

| | |
|--|--|
| Asst. Field Hockey Coach - | Erika Byrum |
| Head Cross Country Coach - | Brian David |
| Asst. Cross Country Coach - | Keith Lex |
| Volunteer Asst. Cross Country Coaches - | Vince Phillips Marie Phillips Tyler Barnes |
| Head Girls Tennis Coach - | Doug Wood |
| Head Winter Track Coach - | Jennifer Williams |
| Asst. Winter Track Coach - | Allison Rubba |
| Volunteer Asst. Winter Track Coaches - | Sorina Haddock Brian David Vince Phillips Marie Phillips Tyler Barnes |
| Head Boys Basketball Coach - | Scott Kupersmitt |
| Asst. Boys Basketball Coach - | TBD |
| Asst. Boys Basketball Coach - | TBD |
| Head Girls Basketball Coach - | Jason Williams |
| Asst. Girls Basketball Coach - | Dianna DeFiore |
| Asst. Girls Basketball Coach - | Christopher Katsikis |
| Head Wrestling Coach - | Don Lintner |
| Asst. Wrestling Coach - | Jason Strouse |
| Asst. Wrestling Coach - | Tom Foreman |
| Volunteer Asst. Wrestling Coach - | Joseph Senni |
| Head Bowling Coach - | Andrew Ellis |
| Asst. Bowling Coach - | Taylor Lovejoy |

Volunteer Weight Room Supervisors for the Summer and the 2013-14 school year –

Doug Wood, Stacie Varanyak, Erika Byrum, Lauren Mammino, Andrew Ellis, Thomas Maderia, Rick Errico, Josh Johnson, Jon Marks, Kim Lamanteer, Rachele McIntyre, Gemma Winkler, Scott McClintock, Michael Winsett, Don Lintner, Jason Strouse, Tom Foreman, Scott VanSciver, Jason Stec, Scott Kupersmitt, Todd Jones, Taylor Lovejoy, Jason Pierson, Nicolette Cannizzaro, Heidi Roman, Mark Izzo, Jennifer Williams, Rick Craft, Brian David, Keith Lex, Jason Williams and Chris Katsikis.

37. Recommend approval of the following co-curricular positions and appointments for the 2013-14 school year, as listed:

Burlington Township High School

| | |
|--------------------------------------|--------------------------|
| Head Marching Band Director - | Jeffrey Borgstrom |
| Asst. Marching Band Director - | Thomas Case |
| Band Front (Colorguard) - | Sandi Tait |
| Percussion | TBD |
| Asst. Band Front (Pit Percussion) | TBD |
| | |
| Jazz Band Director - | Jeff Borgstrom |
| | |
| Asst. Athletic/Activities Director - | Ed Steinmetz |
| | |
| Head Fall Cheerleading - | Kimberly Gaskin |
| Asst. Fall Cheerleading - | Sorina Haddock |
| Asst. Fall Cheerleading - | Lisa Clotter |
| | |
| Volunteer Dance Team Coach - | Tasya Beck |
| | |
| Class of 2017 – Co-Advisor - | Krystle Alexander |
| Class of 2017 – Co-Advisor - | Allison Cann |
| | |
| Class of 2016 – Co-Advisor - | Yvonne Francis |

| | |
|--|--|
| Class of 2016 – Co-Advisor - | Sheri Einhorn |
| Class of 2015 – Co-Advisor - | Candice Lewis |
| Class of 2015 – Co –Advisor - | Vanessa Meekins (First semester 9/1/13 – 1/30/14) |
| Class of 2015 – Co-Advisor - | Melissa Stevens (Second semester 2/3/14 – 6/24/14) |
| Class of 2014 – Co-Advisor - | Joe Robinson |
| Class of 2014 – Co-Advisor - | Annette Slaney |
| Volunteer American Sign Language Club – | Krystle Alexander |
| Volunteer American Red Cross Club Advisor - | Joanne Smith |
| Volunteer Animee Club Advisor - | Tara Janick |
| Volunteer Impact Club Advisor - | Dr. Rafe Vecere |
| Volunteer Ultimate Frisbee Club Advisor - | Kim Lamanteer |
| Volunteer Environment Club - | Jaime Cream |
| F.B.L.A. - | Robert Carson |
| Volunteer America 2050 - | Brock Mislan |
| Interact Club - | Deborah Hackman |
| National Honor Society - | Jaime Lee |
| Key Club – Co-Advisor - | Jaime Lee |
| Key Club – Co-Advisor - | Candace Lewis |
| Volunteer Graz Exchange - | Laura Poethke |
| Literary Club Co-Advisor - | Debra Freeman |
| Literary Club Co-Advisor - | Amy Benedetto |
| Math Club - | Matthew Schlaegel |
| Model Congress - | Taylor Lovejoy |
| Volunteer F.E.A. - | TBD |
| Science League - | Keith Tassitano |
| Volunteer School Store - | Rob Carson Jaime Lee Candace Lewis |
| Volunteer Snack Shack - | Carol Ley |

| | | |
|---|---|---|
| Volunteer Women's Issues | - | Melissa McQuoid |
| Student Government | | |
| Co-Advisors | - | Sarah Harris |
| | - | Jennifer Pell |
| Yearbook Business | - | Pam Goodman |
| Yearbook Editor | - | Pam Goodman |
| Volunteer Theater Club | - | Joseph Farina |
| Volunteer Set Painting | - | Pam Goodman |
| Volunteer Set Construction | - | Christine Griffith |
| Volunteer Stage Crew | - | Christine Griffith & Dawn Martin |
| Choral Director | - | Steven Bishop |
| <u>Fall Play</u> | | |
| Director of the Fall Play | - | Joseph Farina |
| Associate Director | - | Christine Griffith |
| Associate Director | - | Steven Bishop |
| Play Assistant – Set | - | Dawn Martin |
| Play Assistant – Set Painting & Crew | - | Pam Goodman |
| Play Assistant – Business | - | Dr. Laura Montgomery |
| Play Assistant – Costumes | - | Valerie Smith-Pope |

Burlington Township Middle School @ Springside

| | | |
|------------------------|---|------------------------|
| AVA - MS | - | Joseph Ridgway |
| Academic Math Academy | - | Joyce Schoolik |
| Art Club | - | Joseph Bliss |
| Basketball Exploration | - | Kirt Thomason |
| | | Cindy Lubrano |
| | | Joseph Tyler |
| Building Young Men | - | Jason Strouse |
| Clay Club | - | Rachele Bishop |
| Diversity Club | - | Lana Garris-Sha |
| Falcon Crest | - | Mike Herman |

| | | |
|---------------------------|---|-------------------------|
| Fitness Club | - | Siobhan Scullen |
| Friends Helping Friends | - | Michelle Ciasca |
| Gardening | - | Jane DeAngelis |
| Girls for Change | - | Megan Tropp |
| Homework Hotline | - | Joyce Schoolik |
| | | Laura Stegmuller |
| | | Kirt Thomason |
| Math Peer Tutoring | - | Kirt Thomason |
| Science Explorers | | |
| Co-Facilitators | - | Amanda Lewis |
| (shared stipend) | | Diane Richardson |
| Sign Language Club | - | Meghan Kane |
| Sports Explorations | | |
| Co-Facilitators | - | Louis DeAngelis |
| (shared stipend) | | Jason Strouse |
| Webmaster | - | Kirt Thomason |
| Student Council | - | Michael Herman |
| Yearbook Editor | - | Colleen Merhar |
| Yearbook Business Manager | - | Joseph Ridgway |
| Yearbook Photographer | - | TBD |
| BTMS Band | - | Robert Huebner |
| BTMS Band Assistant | - | Jay Langdon |
| BTMS Chorus | - | Roxanne Ferguson |
| Show Choir Director | - | Roxanne Ferguson |
| Youth Service Association | | |
| Co-Facilitators | - | Megan Tropp |
| (shared stipend) | | Sharon Velzy |
| National Junior Honor | | |
| Society | - | Joetta Cryer |
| Mentoring Program | | |
| Co-Facilitators | - | Rose Capitano |
| (shared stipend) | | Bunny Zimmermann |
| Cooking Club | | |
| Co-Facilitators | - | Nancy Andorko |
| (shared stipend) | | Marlene LeRoy |
| Digital Photography | - | Charles Robinson |
| Battle of the Books | - | Jessica Donahue |
| Show Choir Assistants | - | Melissa Abrahams |

Sound and Lights MS - **Janet Blazy**
Kristina Joyce
Kathleen Corvino

Detention (After school, Friday, Saturday & Holding Room Duty – Blue voucher – hourly rate) **Rose Capitano; Lana Garris-Sha, Ivy Glass, Diane Zamensky, Danielle Beebe, Debbie Brennan, Janet Blazy, Laura Flynn, and, Kiel O'Donnell.**

School Store – MS - TBD

Summer hour approvals - **Barry Riley**
 (One day each to organize lock **Debbie Brennan**
 distribution and other school
 opening functions.)

38. Recommend approval of payment for the staff Perfect Attendance and Near Perfect Attendance for the 2012/13 school year.
39. Recommend approval of the following staff members to move on the salary guide, effective June 1, 2013, due to the completion of additional college credits, as listed:
 - a. **Kimberly Monaco**, teacher of Special Education, from the BA level to the BA+15 level. (All the necessary documentation has been received from Rutgers University, University of Phoenix, Marygrove College, and Augustana College.)
 - b. **Megan Gaul**, elementary teacher, from the BA+15 level to the MA level. (All the necessary documentation has been received from Walden University.)
 - c. **Leigha Quinn**, elementary teacher, from the MA+15 level to the MA+30 level. (All the necessary documentation has been received from Drake University.)

40. Recommend approval of deduct days for the following staff members, as listed:
- a. **Kathleen Miller**, aide at BBYS, 4½ days, June 19 – ½, June 20, 21, 24 & 25, 2013;
 - b. **Jen Cohen**, part-time RN, 2 days, June 20 & 21, 2013.
 - c. **Anita Meelu**, teacher of Science, 1 day, June 17, 2013.
- * 41. Recommend approval of **Darci Gresko**, a student at Widener University's Graduate School of Social Work, to complete her social work internship under the supervision of Teresa Ramos, for the 2013/14 school year, pending completion of Board of Education Policy requirements.
- * 42. Recommend approval of **Kelly Baer**, Speech Therapist extern from the University of Wyoming, to complete an externship for 12 weeks from January 6, 2014 – March 29, 2014, 5 days per week, pending completion of Board of Education Policy requirements. Ms. Baer will be jointly supervised by Carolyn Gottel, Kim Butterworth and Kathleen Flynn.
- * 43. Recommend approval of the following student teaching placement, as listed:
- James Worrell**, an Elementary Ed/Special Ed student at Western Governors University, effective 9/9/13 – 11/1/13, at B. Bernice Young School with Michelle Isaia as cooperating teacher.

B. **STUDENTS**

1. Recommend approval of bedside instruction for the following students, as listed: one 13-yr. old 8th gr. boy, 6/4/13 – 6/30/13, emotional; and, one 14-yr. old 8th gr. girl, 4/18/13 – 6/24/13, physical.

- * 2. Recommend approval for student #65202489 to attend Burlington Township High School for the 2013-14 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
- a. Final Adoption
- | | |
|---------|---|
| #1001 | Strategic Planning and Improvement |
| #4230 | Outside Activities |
| #4281 | Inappropriate Staff Conduct |
| | |
| #7441 | Electronic Surveillance in School Buildings and on School Grounds |
| #7450 | Property Inventory |
| #7480 | Motor Vehicles on School Property |
| #7490 | Animals on School Property |
| #7513 | Recreational Use of Playgrounds |
| R2431.1 | Emergency Procedures for Athletic Practices and Competitions |
| R2431.2 | Medical Examination to Determine Fitness for Participation in Athletics |
| R4230 | Outside Activities |
| R4281 | Inappropriate Staff Conduct |
| R7441 | Electronic Surveillance in School Buildings and on School Grounds |
- b. Revised Final Adoption
- | | |
|--------|--|
| #2417 | Pupil Interventions and Referral Services |
| #2431 | Athletic Competition |
| #3281 | Inappropriate Staff Conduct |
| #5460 | High School Graduation |
| #S1110 | Burlington Township School District – Organizational Structure |

R2417 Pupil Interventions and Referral Services
R3281 Inappropriate Staff Conduct

2. Recommend acceptance and acknowledgement of our State Board Certification per the QSAC process.
- * 3. a. Recommend approval of School Safety Teams School Self-Assessments for determining grades under the Anti-Bullying Bill of Rights Act with summary grades as follows:
 - BBYS - 96% - A
 - FWS - 96% - A
 - BTMS - 93% - A
 - BTHS - 94% - A

b. Approve the HIB investigations, training and programs (HIB – ITP) Data Collection Report under the Anti-Bullying Bill of Rights Act for the second reporting period of 2013-13 as submitted to the New Jersey Department of Education.
- * 4. Recommend approval to revise the 2013-14 School Calendar to adjust October 16, 2013 from a full day to a half-day.
- * 5. Recommend approval of the 2013-14 All Students Achieving Plan, as attached.
- * 6. Recommend approval of the following number of elementary sections for 2013-14, as listed:

| | | |
|-----------------------|---|----|
| K | - | 13 |
| 1 st grade | - | 12 |
| 2 nd grade | - | 11 |

(This reflects the total number of sections per the 2013-14 approved budget; however, reflects variation in current projected enrollment.)
- * 7. Recommend approval for the Burlington Township School District to participate in the Burlington County School Crisis Response Team (BCSCRT) for the 2013-14 school year.

8. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
9. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

D. BUSINESS

1. Approve payment of the June 2013 Bill List and the May 2013 Supplemental Bill List.
2. Accept the May Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Accept the Cafeteria Report for May which includes the bill list.
4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of May 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of May transfers.
6. Authorization to seek ROD Grants for items discussed by Buildings & Grounds. Final approval to be sought in July or August 2013.
7. Approve agreement between the Burlington Township Board of Education and Laurel Therapy to provide Occupational Therapy Services, @ \$82.00/hour, for the extended school year from July 1, 2013 to August 1, 2013.

- * 8. Approve Laurel Enterprises for BCSS 2012 Summer School Run, as listed:

Route per day - \$140.00
 Aide per day - 50.00
 \$190.00 per day for 20 days

- * 9. Approve First Student for BCSS2013 Summer Run at a cost of \$34,324.50 for 21 days.

- * 10. Approve First Student for Summer Bancroft Run, as listed:

Route per day \$225.00
 Aide per day 65.00
 \$390.00 per day for 31 days

- 11. Resolution to transfer up to \$1,000,000 to Capital Reserve based on Auditors' final analysis.
- 12. Resolution to transfer up to \$500,000 to Capital Maintenance Reserve based on Auditors' final analysis.
- 13. Approve Joint Transportation Agreement with Burlington County Educational Services Unit, effective from July 1, 2013 to June 30, 2014 for the following:
 - a. Special Education Summer School Routes
 - b. Special Education Winter Bus Routes
 - c. Public, Non-Public and Vocational School Routes
- 14. Approve Professional Services Agreement between the Burlington Township Board of Education and the Burlington County Educational Services Unit to provide the following services for the 2013/14 school year, as listed:
 - a. Assessments/Consultations/Evaluations
 - b. Child Study Team Services
 - c. Therapy Services

- * 15. Authorize the School Business Administrator to seek waivers for two Kindergarten classrooms, F-12 and F-7 in B. Bernice Young School. These rooms are non-compliant due to a lack of toilet area included in the rooms. Toilet rooms are located nearby.

- * 16. Approval of the following meal prices for the 2013-14 school year, as listed:
 - a. Elementary \$2.25
 - b. MS/HS \$2.40
 - c. Breakfast \$1.35

- * 17.
 - a. Accept a financial donation from YSFA, in the amount of \$14,000, for 11 projectors and 6 Elmo's for Young School classrooms, per Policy #7230.

 - b. Approve a donation from FWFA, in an amount of \$4,000 for various classroom items and one Elmo and one projector to be installed in late Fall 2013 in room D 205, as per Policy #7230.

 - c. Approve the acceptance of a donation by the Theater Parents Association for a computer to be used for the high school theater program pending technology and Business Office approval as per policy #7230.

- * 18. Approve Sub Caller Stipend on a prorated basis for **Debbie Grenz** from September 1 – December 31, 2013 for school days to be paid until sub calling system is live and working.

- * 19. Recommend approval of the Implementation of the Corrective Action Plan from CAFR June 30, 2012.

- * 20. Recommend approval of the Implementation of the Corrective Action Plan for the ED JOBS FUND and CONSOLIDATED MONITORING for the Fiscal Year ending June 30, 2012.

- * 21. Authorize the Business Administrator to specify in the bid for the acquisition of security hardware and its associated integrated systems for the Burlington Township Middle School, Fountain Woods School, and B. Bernice Young School, the SALTO Security System because such System is deemed a “proprietary” acquisition under the *Public School Contracts Law* and its regulations.
 - * 22. Authorize the Business Administrator to submit specifications for custodial and grounds services to DCA with the intent to change to a competitive contracting process to ensure that all the district’s needs are met, including financial and service level.
- XII. Open to the Public for comments.
- XIII. New Business
- XIV. Adjourn Meeting

**Next Board of Education Business Meeting
July 24, 2013**

*** New Items**