

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey

AGENDA

DATE: November 20, 2013

TIME: 7:00 PM

PLACE: Burlington Township High School – Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Jocelyn Reuben**, President of Student Council - BTMS

Patriotic Reading - **Nicole Binkley**, Vice President of Student Council
- BTMS
- IV. Roll Call
- V. Approval of minutes from October 9, 2013 Work Session and
October 16, 2013 Executive and Public.
- VI. Burlington Township High School Liaison Report - **Amanda Yost**
- VII. **Student Recognitions** (PRIDE Student of the Month)

Recess (10 minutes)
- VIII. **Communications**
- IX. Committee Reports
- X. **Superintendent's Report**
- XI. Open to the Public (Agenda Items Only)
- XII. Dr. Manno's Report for Board Action

A. **PERSONNEL**

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

2. Recommend approval of the following substitutes for the 2013/2014 school year, pending meeting employment requirements, as listed:

Teachers: Shane Dooley; Phylicia Freeman; Marie Lionetti; Diane Proctor; Tyler Riley; and Jamie Worrell.

- * **Electrician/Maintenance**, at the rate of \$30/hr. -

Rene Gadoury

Secretary: Karen Reid

3. Approval for payroll to send FMLA qualifying paperwork to the following employee, as listed:
4. Accept, with regret, the resignation of **Stephanie Werner**, part-time teacher of Spanish at Fountain Woods School, effective December 4, 2013.
- * 5. Accept, with regret, the resignation of **Rene Gadoury**, electrician/assistant maintenance, effective December 1, 2013. Mr. Gadoury has served the district for one year.

6. Recommend approval to extend the maternity/child-rearing leave of absence for **Amy Marchetty** through April 30, 2014.
- * 7. Recommend approval of an unpaid FMLA leave of absence, for employee #19210277, effective November 5, 2013 - December 5, 2013.
8. Recommend approval of **Andrea DeToro** to serve as an Interim replacement for a teacher of Physical Education/Health at Burlington Township High School, effective January 30, 2014 through June 24, 2014, replacing Mrs. Cannizzaro.
- * 9. Recommend approval of **Heather Phan** to serve as an Interim Replacement for a teacher of first grade at B. Bernice Young School, effective December 2, 2013 through June 24, 2014, replacing Mrs. Bialous.
- * 10. Recommend approval of **Kathleen Moore** to serve as an Interim Replacement for a teacher of Art at B. Bernice Young School/Fountain Woods School, effective January 2, 2014 through June 24, 2014, replacing Mrs. Prisco Fitzpatrick.
11. Recommend approval of the following individuals to be paid as NCLB Tutors, at the rate of \$35/hour, for the 2013/14 school year, as listed:
 - a. **Sherri Calderone**
 - b. **Thomas Foreman**
 - c. **Leslie Ghaul**
 - c. **Margaret Heaney**
 - d. **Pam Rothwell**
 - e. **Kathy Smith**
12. Recommend approval of **Madeline Zacharkow** to be compensated for 1 hour per week, at the home instruction rate, for the 2013/14 school year.

13. Recommend approval of the following adjustments to two club stipends at the Burlington Township Middle School, as listed:
- a. Sports Exploration - **Jason Strouse** is presently approved to receive half the stipend. He will receive $\frac{1}{4}$ and **Michael Winsett** will receive $\frac{1}{4}$; and
 - b. Building Young Men - **Jason Strouse** is presently approved to receive the full stipend. He will receive $\frac{1}{2}$ and Kiel O'Donnell will receive $\frac{1}{2}$.
14. Recommend approval of the following volunteer co-curricular position and advisor, as listed:

Volunteer Men's Issues Club - **Ryan Derry**

- * 15. Recommend approval of the following co-curricular positions and advisors, as listed:

BBYS

- a. Webmaster - **Shawn Fitzpatrick**
- b. AVA Coordinator - **Rana Smith**

16. Recommend approval of the following Winter Coaching positions for the 2013-14 school year, as listed:

Asst. Girls' Basketball Coach - **Marliese Filbert**

Asst. Boys' Basketball Coach - **Todd Jones**
Asst. Boys' Basketball Coach - **Kaneal Schuler**

Volunteer Assistant Winter Track Coach - **Kristy Grottini**

- * 17. Recommend approval of the following staff member to move on the salary guide, effective November 1, 2013, due to the completion of additional college credits, as listed:

Sorina Haddock, BTHS Psychology Teacher, from the BA+30 level to the MA level. (All the necessary documentation

has been received from Grand Canyon University.)

18. Recommend approval of deduct days for the following staff members, as listed:
 - a. **Barbara Groff**, elementary teacher at FWS, one day, October 25, 2013; and,
 - b. **Barbara Jannen**, Physical Therapist at BBYS, one day, June 18, 2014.

- * 19. Recommend approval of the following student teacher placements, as listed:
 - a. **Cameron Heines**, a student at Burlington County College, to complete 4 hours of classroom observation, in the subject area of Math/Science, with the Cooperating teacher to be determined;
 - b. **Rudi Jones**, a student at Rider University, to complete her 100 hours of practicum at BBYS, effective 1/13/14 - 5/4/14 with Jeanine Stefanski;
 - c. **Collin Maier**, a student at Wilmington University, to complete 90 - 100 hours of practicum at FWS, effective 1/13/14 - 5/4/14 with Tina Dietrich;
 - d. **Lynn Sanders**, a student at Rutgers University, to complete 4 hours of classroom observation at BTHS, in the subject area of Spanish, with the Cooperating teacher to be determined; and,
 - e. **Michelle Venezia**, a student at The Richard Stockton College of New Jersey, to complete volunteer hours at BBYS with the Occupational Therapist, effective 12/16/13 - 12/20/13.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 8-yr. old 3rd gr. boy, 10/2/13 - 6/12/14, emotional; one 9-yr. old 4th gr. boy, 10/21/13 - indefinite, emotional; one 9-yr. old 4th gr. boy, 10/17/13 - pending placement, emotional; one 11-yr. old 6th gr. boy, 10/2/13 - 6/12/14, emotional; one 12-yr. old 7th gr. boy, 10/28/13 - 11/15/13, emotional; one 15-yr. old 10th gr. boy, 11/6/13 - pending evaluation, emotional; and one 16-yr. old 11th gr. girl, 11/8/13 - 12/13/13, physical.
2. Recommend approval of the following special education placements, as listed: one 11-yr. old 5th gr. boy (OHI) to Garfield Park Academy, effective 10/28/13; and, one 9-yr. old 4th gr. boy (ED) to Burlington County Special Services School District - Elementary Campus, effective 11/11/13.
3. Recommend approval for the Burlington Township Jazz Singers to compete in the prestigious Berklee College National Jazz Contest and attend the Festival in Boston, Massachusetts, February 7, 2014 - February 9, 2014. Mr. Bishop will be sponsoring this trip and is not requesting any financial support from the Burlington Township School District. The chaperones and students attending will pay for their own expenses.
- * 4. Recommend approval of an overnight field trip for the ENCORE (GT) grade 5 class to Camp Ockanickon, Medford, April 8 and 9, 2014. The Board of Education is requested to pay for transportation.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
 - a. First Reading

#0163	Quorum
#0164	Conduct of Board Meetings
#0165	Voting
#0166	Executive Sessions

- #0167 Public Participation in Board Meetings
- #0168 Recording Board Meetings
- #0169 Board Member Use of Electronic Mail/Internet
- #0171 Duties of Board President and Vice President

b. Revised First Reading

- #2468 Independent Educational Evaluations

c. Final Adoption - Bylaws

- #0146 Board Member Authority
- #0148 Board Member Indemnification
- #0151 Organization Meeting
- #0152 Board Officers
- #0153 Annual Appointments
- #0154 Annual Motions and Designations
- #0155 Board Committees
- #0157 Board of Education Website
- #0161 Call, Adjournment and Cancellation
- #0162 Notice of Board Meetings

2. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
3. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

D. BUSINESS

1. Approve payment of the November 2013 Bill List and the October 2013 Supplemental Bill List.
2. Accept the October Treasurer's and Secretary's Reports with Board Secretary Certification.

3. Accept the Cafeteria Report for October which includes the bill list.
4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of October 31, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of October transfers.
6. Approval to accept \$12,000 for field trips for FWS students from the Fountain Woods Family Association and \$13,000 for various supplies and materials for FWS students from the Fountain Woods Family Association.
7. Award a 5-year contract to Aramark for Facilities/Operations Management based on the resolution attached.
8. Approval of the tentative Calendar Year 2014 Board of Education meeting dates.
9. Authorize the Business Administrator to seek proposals for Construction Manager of Record from February 1, 2014 to January 31, 2015.
10. Authorize the Business Administrator to seek proposals for anticipated Construction Management Services for projects submitted in ROD Grants.
11. Agree to provide maintenance services to the Burlington Township Fire Department, at the rate of \$40 per hour, or adjusted for overtime.
12. Approve the shared services agreement with St. Paul's School to provide food service, at a rate of food and labor costs to be reimbursed, and a fee of \$550 per month for the school year 2013-14. Services to be provided by Princeton Food Management as part of the contract already awarded.

13. Approve agreement with the The Learning Well, LLC for ABA Home Services for a special education student (#4220586659) which includes School Break Services and ESY for the 2013/14 school year, not to exceed \$65,000.
14. Approve agreement with The Learning Well, LLC for ABA Home Services for a special education student (#9969397352) from the 2013/14 school year, not to exceed \$18,000.
- * 15. Approve agreement with The Learning Well, LLC for ABA Home Services for a special education student (#5167208494) for the 2013-14 school year, not to exceed \$20,000.
16. Approve a resolution to purchase electric generation services and natural gas services through the Alliance for Competitive Energy Services (ACES) Cooperative Pricing System. This agreement will be in effect from date of adoption through to May 2018.
17. Approval to extend PittBull Secure Technologies for period April 1, 2014 - March 31, 2015 at the ECI increased rate of 1.9%. This is the final year of extension available under the bid.
18. Approve the shared services agreement to provide one on-site technician to the Township of Burlington for the period December 1, 2013 to March 31, 2014, the period April 1, 2014 to December 31, 2014 and January 1, 2015 to March 31, 2015. Services to be provided by Pittbull Secure Technology.
19. Increase the contract with Pittbull Secure Technologies to provide services to the Township of Burlington.
20. Approve the extension of the shared services agreement with Edgewater Park School for technology services for the period January 1, 2014 to March 31, 2014, April 1, 2014 to June 30, 2014 and July 1, 2014 to March 31, 2015
21. Increase the contract with Pittbull Secure Technologies to provide services to Edgewater Park Schools.

- * 22. Approve the BTSD Cheerleaders to work with Mrs. Gaskin and Mrs. Martin in creating a Sparkle Effect Cheerleading Team.
- 23. Accept, with regret, the resignation of **Dr. Christopher M. Manno**, *Superintendent of Schools*, effective February 11, 2014. Dr. Manno has served the district with distinction for 8½ years. Dr. Manno is also requesting payment for unused sick and vacation days as per his negotiated contract.
- 24. First Reading on Job Description - A-1- Superintendent of Schools.
- 25. Approval of New Jersey School Boards Association fee, in the amount of \$6,500.00, to conduct the anticipated Superintendent Search.
- 26. Approve **Paul Spaventa** as Interim Superintendent, effective February 11, 2014, with the potential of sooner, through June 30, 2014, at the per diem rate of \$644.23.

XIII. Open to the Public for comments.

XIV. New Business

XV. Adjourn Meeting

Next Board of Education Business Meeting
December 18, 2013

* **New Items**

