

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

Board Report – August 29, 2012

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

Amy Benedetto English – BTHS	Effective 9/1/12, due to a resignation.
Kiel O’Donnell Math – BTMS	Effective 9/1/12, due to a transfer.
Anne Kohart Math – BTHS	Effective 9/1/12, due to a resignation.
Michele Reillo Special Education – BTHS	Effective 9/1/12, due to resignation.
Dana McGovern Language Arts – PT	Effective 9/1/12, due to a transfer.
Faith Mrazik Interim Computer – BTMS	Effective 9/1/12, due to a leave of absence.
Tara Kuroda	Effective 9/1/12, due to

Interim Science – BTMS a leave of absence.

Christine Santoro Effective 9/1/12, due to
Nurse – PT RN a transfer.

2. Recommend approval of the following substitute teachers for the 2012/2013 school year, pending meeting employment requirements, as listed:

a. **Teachers:**

Michael Ahrens; Julie Blackmore; James Castelli; Lance Cygan; Judith Day; Stacy DiDonato; Ethan Dilks; Rebecca Falk; Lorraine Fazekas; Marie Lionetti; Fredyne Jones; Kristina Joyce; Carol Kakowski; Bobbi Jo Miller; Lorine Norris; Carrie O’Hara; Raelynne Price; Holly Priestley; Michael Zacharkow; Brianne Zack

b. **Secretaries/Office: Judy Capritti**

3. Accept, with regret, the resignation of **Scott Boito**, as School Board Member, effective August 4, 2012, due to relocation. Mr. Boito has served as a Board Member since April 2011.
4. Accept, with regret, the resignation of **Teresa Valentin**, teacher of Mathematics at Burlington Township High School, effective September 1, 2012. Ms. Valentin is also requesting payment for all accumulated sick, personal days, and family leave days, per the negotiated agreement. Ms. Valentin has served the district for 9 years.
5. Rescind the offer of employment to DN, effective July 30, 2012, due to a resignation.
6. Rescind the offer of employment to AH, effective August 13, 2012, due to certification.

7. Recommend approval to withhold the salary increment for employee #6522 for the 2013/14 school year.
- R.C.V.** 8. Recommend approval of **Amy Benedetto** to serve as teacher of English at Burlington Township High School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the MA level, step “A”, salary as negotiated, replacing Mrs. Huryn.
- R.C.V.** 9. Recommend approval of **Ashley Greene** to serve as a teacher of ESL at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “A”, salary as negotiated.
- R.C.V.** 10. Recommend approval of **Kiel O’Donnell** to serve as a teacher of Mathematics at Burlington Township Middle School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “A”, salary as negotiated, replacing Mr. Thomason.
- R.C.V.** 11. Recommend approval of **Anne Kohart** to serve as a teacher of Mathematics at Burlington Township High School, effective September 1, 2012 through June 30, 2013, at the MA+15 level, step “A”, salary as negotiated, replacing Ms. Valentin.
- R.C.V.** 12. Recommend approval of **Michele Reillo** to serve as a teacher of Special Education at Burlington Township High School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA+30 level, step “A”, salary as negotiated, replacing Mrs. Cummings.
- R.C.V.** 13. Recommend approval of **Kelsey Bozarth** to serve as a part-time Academic Achievement teacher at Fountain Woods School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “A”, salary as negotiated, replacing Mr. Crowthers.

- R.C.V.** 14. Recommend the transfer of **Vanessa Chierchio** from part-time Academic Achievement teacher at B. Bernice Young School to Kindergarten teacher at B. Bernice Young School, effective September 1, 2012 through June 30, 2013.
- *R.C.V.** 15. Recommend approval of **Siobhan Holland** to serve as a part-time Academic Achievement teacher, elementary level, school to be determined, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA+15 level, step “B”, salary as negotiated, new position.
- *R.C.V.** 16. Recommend approval of **Dana McGovern** to serve as a part-time Language Arts teacher at Burlington Township Middle School @ *Springside*, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “F”, salary as negotiated.
- R.C.V.** 17. Recommend approval of **Faith Mrazik** to serve as Interim Computer teacher at Burlington Township Middle School @ *Springside*, pending meeting employment requirements, effective September 1, 2012 through February 1, 2013, replacing Mrs. Smith.
- *R.C.V.** 18. Recommend approval of **Tara Kuroda** to serve as an Interim Science teacher at Burlington Township Middle School @ *Springside*, pending meeting employment requirements, effective September 1, 2012 through November 16, 2012, replacing Ms. Lewis.
- * R.C.V.** 19. Recommend approval of **Christine Santoro** to serve as a part-time Nurse – RN at Burlington Township High School, effective September 1, 2012 through June 30, 2013, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, step “E”, salary as negotiated, replacing Mrs. Foltiny.
- R.C.V.** 20. Recommend approval of the following additional Winter Coaching positions for the 2012-13 school year, as listed:

- a. Assistant Wrestling Coach - **Jason Strouse**
 b. Volunteer Asst. Wrestling Coach - **Brandon Lintner**

- R.C.V.** 21. Recommend approval of the following co-curricular positions for the 2012-13 school year, as listed:

Burlington Township High School

Webmaster **Pamela Goodman**

Chaperones/event staffing for
Athletic and activity events
Paul Cannizzaro
Jason Ciarlante
Brad Kirkpatrick

Burlington Township Middle School @ Springside

- a. Academic Math Academy **Joyce Schoolik**
 b. Art Club **Joe Bliss**
- c. Basketball Exploration **Kirt Thomason**
 (All receive full stipend) **Cindy Lubano**
Joe Tyler
- d. Clay Club **Rachele McIntyre**
- e. Cooking Club – (co-facilitators) - **Nancy Andorko**
Marlene LeRoy
- f. Diversity Club **Lana Garris-Sha**
- g. Falcon Crest **Michael Herman**
- h. Fitness Club **Sibhon Scullen**
- i. Friends Helping Friends **Michelle Ciasca**
- j. Gardening **Jane DeAngelis**
- k. Girls for Change **Megan Tropp**
- l. Math Peer Tutoring **Kirt Thomason**
- m. Science Explorers – (co-facilitors)-**Amanda Lewis**
Diane Richardson
- n. Sign Language Club **Meghan Kane**
- o. Sports Exploration – (co-facilitors)**Louis DeAngelis**
Jason Strouse
- p. Webmaster **Kirt Thomason**

R.C.V. 23. Recommend approval of the following staff for additional days for Child Study Team work, as listed:

- a. **Valentina Steele Dadzie** – 5 days
- b. **Merisha Sturgis** – 1 day

***R.C.V.** 24. Recommend approval of the following staff members to be approved to teach additional sections for the 2012/13 school year, as listed:

- a. **Gemma Winkler** to teach an extra block each semester;
- b. **Ruth Seel** to teach an extra block each semester;
- c. **Yvonne Francis** to teach an extra block each semester;
- d. **Dawn Martin** to teach an extra block each semester;
- e. **Debbie Gross** to teach one additional section which amounts to one semester;
- f. **Pam Goodman** to teach one additional block for one semester;
- g. **Meredith Hudson** to teach one additional block for one semester;
- h. **Kara Roman** to teach additional 35 minutes every day each semester;
- i. **Vanessa Meekins** to teach an extra block each semester.

R.C.V. 25. Recommend approval of the following Cluster Coordinators and Head Teachers for the 2012/13 school year, as listed:

Head Teachers

- | | | |
|----|--|--------------------------|
| a. | Educational Technologies - K-12 | Robert Carson |
| b. | Guidance & Gifted Education - K-12 (shared) | Lana Garris-Sha |
| c. | Guidance & Gifted Education - K-12 (shared) | Kim Kelly |
| d. | Language Arts, Media and ESL - K-2 (shared) | Kelley Borreggine |
| e. | Language Arts, Media and ESL – 3-5 (shared) | Beth Iannuzzi |
| f. | Math - K-2 (shared) | Janet Dilks |
| g. | Math - 3-5 (shared) | Amy Sullivan |
| h. | Health & Physical Ed. - K-12 | Megan Tropp |
| i. | Social Studies - K-5 | Asia Michael |
| j. | Special Education - K-2 (shared) | Becky Merz |
| k. | Special Education - 3-5 (shared) | Lisa Barenbaum |
| l. | Visual & Performing Arts K-12 | Joseph Farina |

m. World Languages – K-12

Peggy Buck

Cluster Coordinators

a.	Language Arts, Media & ESL	Laura Stegmuller
b.	Science	Diane Zamensky
c.	Science	Nicholas Luyber
d.	Special Education	Dawn Martin
e.	Social Studies	Brock Mislan

26. Recommend approval of **Shawn Ford-Manderson**, a student in the Learning Disabilities Teacher/Consultant program at Rutgers University, to complete an internship during the Fall semester of 2012, at B. Bernice Young School.

B. STUDENTS

1. Recommend approval of KE to attend Fountain Woods School for the 2012/13 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils.
2. Recommend approval of bedside instruction for the following student, as listed: one 16-yr. old 11th gr. girl, effective 9/6/12 for approximately 3 weeks, physical.
3. Recommend approval for the hockey players and coaches to attend the NCAA Division 1 Playoffs November 16-18, 2012, at Old Dominion University in Norfolk, Virginia.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
 - a. First Reading

#9180	School Volunteers
#9181	Volunteer Athletic Coaches
#9190	Community Organizations

#9270	Home Schooling and Equivalent Education Outside the Schools
R9180	School Volunteers

b. Second Reading

#1631	Residency Requirement for Person Holding School District Office, Employment, or Position
#2431.4	Prevention and Treatment of Sports Related Concussions and Head Injuries
#2622	Pupil Assessment
#3282	Use of Social Networking Sites
#4282	Use of Social Networking Sites
#5519	Dating Violence At School
R5519	Dating Violence At School
#5600	Pupil Discipline/Code Of Student Conduct
R5600	Pupil Discipline/Code Of Student Conduct

2. Recommend approval of the Memorandum of Agreement between Education and Law Enforcement.
3. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
4. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the August 2012 Bill List and the July 2012 Supplemental Bill List.
2. Accept the July Treasurer's and Secretary's Reports with Board Secretary Certification.

3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of July 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of July transfers.
5. Approve the June Cafeteria Report which includes the Bill List.
6. Approval to file with the County Office for a waiver to add two Kindergarten classrooms at B. Bernice Young School that do not meet minimum requirements, A7 and A12.
7. Approve agreements for professional services with Summit Speech School to provide Internet Teacher Services for the 2012/13 school year. The agreements are comprised of four sessions per week for two students, three sessions per week for two students, and five sessions per week for one student, at a rate of \$145.00 per hour.
8. Approve a contract with The Commission for the Blind for the 2012/13 school year to provide Level 1 services to 1 visually impaired student at a cost of \$1,700. (This additional cost will be added to previously approved contracts in July 2012 not to exceed updated total of \$13,600.)
9. Approve an agreement with Brookfield Homebound School Program to provide bedside instruction to district students during the 2012/13 school year, at a rate of \$63.00 per hour.
10. Approve a contract with Bayada Home Health Care to provide in school one-on-one nursing services to Student #10592 in the district from July 1, 2012 through June 30, 2013, at a rate of

\$55 per hour for RN and \$45 per hour for LPN, not to exceed \$59,000.

11. Approve a contract with Bayada Home Health Care to provide in school one-on-one nursing services to Student #777700 in the district from July 1, 2012 through June 30, 2013, at a rate of \$55 per hour for RN and \$45 per hour for LPN, not to exceed \$25,000.

12. Approve Extension of Benecard Prescription plan at rates submitted, July 1, 2012 to June 30, 2013:

Single	\$167.76
P/C	\$218.08
2 Adults	\$335.52
Family	\$388.71

- * 13. Approve Extension of South Jersey HIF Medical and Dental Plans, effective July 1, 2012 to June 30, 2015.
- * 14. Approve agreement with Brett DiNovi & Associates to provide professional services to student #77770006 for a home applied behavior analysis program from July 2012 through June 2013 school year, not to exceed \$25,000 for the year.
15. Approve agreement with Eastern Armored Services, Inc., to provide a security delivery service for the Board of Education bank deposits, two days per week, to Beneficial Bank.
16. With Board approval, the board and staff members may be reimbursed for out-of-pocket expenses incurred on board business. This resolution complies with Burlington Township Board of Education Policy #4132 and N.J.S.A. 18A:12-24 and 24.1 of the School Ethics Act. Some travel does not comply with the requirements in state regulation governing this policy and is deemed necessary or unavoidable.

Recommend approval of travel as required for various meetings, trainings and seminars for the following administrators:

a. Mary Ann Bell/Robyn Hessberger

Attend all monthly County Business Official Meetings at sites determined by organization.

Attend all required trainings as directed by the State DOE and County Department at sites determined by DOE;

Travel among the district schools and other school districts as needed;

Travel to the Township Municipal Building and other facilities owned by the Township;

Attend various seminars presented by the NJASBO and other professional organizations at sites determined by the organization.

b. Ann Marie Britt

Attend all monthly County CSA Meetings at sites determined by organization;

Attend all required trainings as directed by the State DOE and County Department at sites determined by DOE;

Attend seminars and workshops related to the duties of the Superintendent;

Travel among the district schools;

Travel to the Township Municipal Building and other facilities owned by the Township;

Attend Burlington Rotary functions at dates and sites as determined by organization.

c. Christopher Manno, Ed. D.

Attend all monthly County CSA Meetings at sites determined by organization;

Attend all required trainings as directed by the State DOE and County Department at sites determined by DOE;

Attend seminars and workshops related to the duties of the Superintendent;

Attend NJSBA, AASA and Techspo Conventions;

Attend NJASA Spring Convention
 Travel among the district schools;
 Travel to the Township Municipal Building and other facilities owned by the Township;
 Attend Burlington Rotary functions at dates and sites as determined by organization.

- d. Phil Brownridge; Neal Canavan; Erin Dewey; Regina Haley; Chris Ilconich; Joanne Johnson; John Johnson; Denise King, Ed. D; Jim Mills; Liz Parnagian; Larry Penny; Gary Russell; Helen Saul; Liz Scott; Laura Sivon; Walt Spiels; Pete Teifer; Naomi Threadgill; Ryan Winkelspecht.

Attend all monthly county/state technology meetings;
 Attend all required trainings as directed by the State DOE, County Superintendent and Dr. Manno;
 Attend various seminars presented by PowerSchool or its affiliates;
 Travel among the district schools;
 Attend all required trainings as directed by the State for NJ Smart;
 Travel to the Township Municipal building and other facilities owned by the Township;
 Attend various seminars/workshops related to school security;
 Attend various seminars/workshops related to technology integration;
 Attend various seminars/workshops related to PC/Apple technologies;
 Attend various seminars/workshops related to storage capabilities.

- c. Michele Dudley

Attend all monthly county student Transportation/yearly student transportation meetings and seminars pertaining to transportation;

Attend all required training as directed by DOE and
County Department of Transportation;
Travel to schools in and out of District;
Travel to Municipal Building;
Attend various seminars as presented by Dept. of School
Transportation.

d. Liz Scott

NJSPRA meetings
NJPSA workshop offerings

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools

*** New Items**