

Burlington Township Schools
Burlington, New Jersey
Office of the Superintendent

Board Report – September 21, 2011

A. PERSONNEL

1. Recommend approval of the following substitute teachers for the 2011-2012 school year, as listed:

Teachers: Christine Andrews; Karen Donaldson; Kelly Hauler; Yolonda Ismael; Elena South; and, Thomas Varanyak.

2. Recommend approval of a maternity/child-rearing leave of absence, under the FMLA, for **Kristy Grottini**, teacher of Health and Physical Education at Burlington Township High School, effective January 3, 2012 through June 30, 2012. Mrs. Grottini is also requesting use of her accumulated sick leave, as per the negotiated agreement.
3. Recommend approval of _____ as Transportation Coordinator, effective January 1, 2012.
4. Recommend approval of the following transfer, as listed:
Ruth Badyrka, from part-time Physical Therapist to full time Physical Therapist, effective October 24, 2011.
5. Recommend _____ to the position of Transition Coordinator, part-time, for Burlington Township High School, salary as negotiated, prorated.
6. Recommend approval of the following staff members to be approved to teach additional sections for the 2011/12 school year, as listed:
 - a. **Debbie Gross** to teach one additional music section

which amounts to one semester;

- b. **Joseph Ridgway** to teach one additional section each semester at the Burlington Township High School; and,
- c. **Ruth Seel** to teach an extra block each semester.

7. Recommend approval of the additional Cluster Coordinators and Head Teachers for the 2011/12 school year, as listed:

Head Teachers

- a. **Kim Kelly** – 0.5 Guidance and Gifted Education
- b. **Megan Tropp** - change from 0.5 Head Teacher K-12 PE to Head Teacher K-12 PE
- c. **Janet Dilks** – 0.5 Head Teacher K-5 Mathematics

Cluster Coordinator

Diane Zamensky – MS Science

8. Recommend approval of the following staff member to be approved for an additional day of summer work, as listed:

Anne Zack

9. Recommend approval of the following staff to be approved as Webmasters for the 2011/12 school year, as listed:

- a. **Shawn Fitzpatrick** – B. Bernice Young School
- b. **Pam Goodman** – Burlington Township High School

10. Recommend approval of the following Exceptional Special Education Aides for the 2011/12 school year, as listed:

- a. **Teresa Ginterreiter**
- b. **Sharon Schlenger**
- c. **Betty Anne Bilton**
- d. **Eileen Burke**

- e. **LauReen Burr**
- f. **Jill D’Amato**
- g. **Deidre Eckman**
- h. **Kerri Enslin**
- i. **Leslie Forney**
- j. **Audrey Jones**
- k. **Susan Ludke**
- l. **Amy Marker**
- m. **Donna McNeil**
- n. **Kelly Mullen**
- o. **Nancy Powell, PT – PM**
- p. **Simone Seymour**
- q. **Kimberly Zerbe**

11. Recommend approval of the following staff members for after-school detention, holding room, and Homework Hotline, for the Burlington Township Middle School @ *Springside*, as listed:

- a. **Danielle Beebe**
- b. **Janet Blazy**
- c. **Debbie Brennan**
- d. **Frank D’Errico**
- e. **Laura Flynn**
- f. **Sherri Hamblin**
- g. **Amanda Lewis**
- h. **Elizabeth Phelps**
- i. **Jason Strouse**
- j. **Cheryl Weldon**

- R.C.V.** 12. Recommend approval of **Carol Zulla** to serve as District Mentoring Coordinator, for the 2011/12 school year, at the substitute teacher rate, not to exceed 10 days.

B. STUDENTS

1. Recommend approval of the following special education placements, as listed: one 10-yr. old 5th gr. boy (MD) to Burlington County Special Services School District –

Elementary, effective 9/12/11; one 14-yr. old 8th gr. boy (MD) to Burlington County Special Services School District – Jr./Sr. Campus, effective 9/6/11; one 14-yr. old 8th gr. boy (ED) to Burlington County Special Services School District – Jr./Sr. Campus, effective 9/7/11; one 16-yr. old 11th gr. boy (OHI) to YALE, Cherry Hill Campus, effective 9/12/11; one 17-yr. old 11th gr. boy (MD) to Burlington County Special Services School District – Lumberton, effective 9/6/11.

C. MISCELLANEOUS

1. Recommend approval of the following Job Description and Board Policies, as listed:
 - a. First Reading

#5111	Eligibility of Resident/Nonresident Pupils
R5111	Eligibility of Resident/Nonresident Pupils
#5466	Graduation and Yearbook Fees
#5511	Student Dress Code
#5516	Cell Phone and Other Electronic Device Use By Pupils
 - a. Second Reading & Final Adoption

Job Description – E-10 Special Education Transition Coordinator
2. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
3. Recommend approval of the following Courses of Study for 2011/12, as listed:

New Course

Vocal Music II

Updated to 2009 Standards

Music K-6	Theater I
Instr. Music (Concert Band) 4-5	Theater II
Concert Band 9-12	Theater III
String Orchestra 9-12	Theater IV
Jazz Band 9-12	
Music Composition	Art 6
Jazz Improvisation	Drawing
Music Theory I	Drawing and Beyond
Music Theory II	Ceramics and Enriched Ceramics
Rhythm Workshop	Cartooning
Vocal Music I	Advanced Tile and Mosaic
Advanced Vocal Technique	Ceramics I
Computer Tech and Music	Ceramics II
Music Appreciation	Digital Photo
Songwriting Workshop	Graphic Design I
	Graphic Design II
MS Children's Theatre	Yearbook I
MS Intro to Theatre	Yearbook II
American Cinema	Yearbook III
Musical Theater	

D. BUSINESS

1. Approve payment of the September 2011 Bill List and the August 2011 Supplemental Bill List.
2. Accept the September Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of August 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to

meet the district’s financial obligations for the remainder of the fiscal year.

4. Approval of September transfers.
5. Approve a professional services contract with Deborah Warshauer, CI/CT, to provide Sign Language Interpretation Services for the 2011/2012 school year, not to exceed \$2,000.
6. Approve a professional services contract with Adam Buck, CI/CT, to provide Sign Language Interpretation Services for the 2011/2012 school year, not to exceed \$2,000.
7. Approve agreement with Brookfield Schools to provide homebound instruction for the 2011/2012 school year.
8. Approve increase to New Road Construction Management of \$40,000 due to increase in scope of original ROD grants to Project Guardian.
9. Approval for district to provide Flexible Spending Account to employees as of January 1, 2012, as per new regulations.
- * 10. Approve NCLB grant acceptance, as listed:

Title I Part A, Basic, Concentration, Targeted & EFIG	\$202,885
Title II Part A	71,825
Title III	<u>20,451</u>
	\$295,161

Respectfully submitted,

Dr. Christopher M. Manno
Superintendent of Schools

* New Item

