

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

Board Report – September 19, 2012

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

Colleen Fee	Effective 9/1/12, due to
Interim Guidance Counselor – YS	a leave of absence.

2. Recommend approval of the following substitute teachers for the 2012/2013 school year, pending meeting employment requirements, as listed:

a. **Teachers:**

Christine Carney; Jackie Centifonti; Lori Dorety; Corinne Grasso; Rhonda Harcum; Robert Hibbs; Jody Kruse; Shahanna Krzeminski; Marcia Myers; Carol Newman; Kaneal Shuler; and, Kirsten Torres.

b. **Nurses**

Laura Gollnick and Billie Meyers.

c. Aide:**Judith Day**

3. Accept, with regret, the retirement/resignation of **Daniel Sanderson**, Maintenance Person, effective January 1, 2013. Mr. Sanderson is also requesting payment for all accumulated sick, vacation and personal days, per the negotiated agreement. Mr. Sanderson has served the district for 26 years.
4. Recommend approval of a maternity/child-rearing leave of absence for **Patricia Warren**, teacher of Science at Burlington Township Middle School @ *Springside*, effective November 16, 2012 through April 19, 2013, under the FLA and NJFLA Family Leave Acts. Mrs. Warren is also requesting use of her accumulated sick leave as per the negotiated agreement.
5. Adjust the effective date of the resignation of **Gwendolyn Goolsby-Tillery** from September 11, 2012 to September 6, 2012.
- R.C.V.** 6. Recommend approval of **Colleen Fee** to serve as Interim Guidance Counselor at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through February 5, 2013.
- R.C.V.** 7. Recommend approval of the transfer of **Rolando Domingo** from Interim to teacher of Special Education at Burlington Township Middle School @ *Springside*, effective September 1, 2012 through June 30, 2013, at the BA level, step “C”, salary as negotiated.
- R.C.V.** 8. Recommend approval of the transfer of the following staff members from part-time Academic Achievement teachers to Title I part-time Academic Achievement teachers and charged to account # 20-231-100-101-06 – Title I, effective September 1, 2012, as listed:
 - a. **Jordan Horswood**

- b. **Joann Maybury**
 - c. **Mark Sanvardine**
 - d. **Barbara Vieira**
- *R.C.V.** 9. Recommend approval of the following staff to teach an additional class at Burlington Township High School, effective September 17, 2012 for an indefinite period, as listed:
- a. **Melissa McQuoid**
 - b. **Joseph Robinson**
 - c. **Keith Tassitano**
- R.C.V.** 10. Recommend approval of additional hours during the summer for the following staff, as listed:
- a. **Anne Zack**, IA at BBYS – 6.75 hours
 - b. **Sandra Webb**, Aide at FWS – 5.75 hours
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- R.C.V.** 11. Recommend approval of the following to work in the Performing Arts Center for the 2012/13 school year, as listed:
- a. **Don Piselli**
 - b. **Kaytee Riley** (pending meeting employment requirements)
 - d. **Matt Shoppas**
 - e. **Derek Washington**
- R.C.V.** 12. Recommend approval of the following Exceptional Special Education Aides for B. Bernice Young School for the 2012/13 school year, at a stipend of \$2,500, as listed:
- a. **Betty Bilton**
 - b. **Laureen Burr**
 - c. **Jill D’Amato**
 - d. **Judy Dino**
 - e. **Kerri Enslin**
 - f. **Leslie Forney**
 - g. **Audrey Jones**

- h. **Susan Ludke**
- i. **Amy Marker**
- j. **Kelly Mullen**
- k. **Simone Seymour**
- l. **Kim Zerbe**

13. Recommend approval of the following staff member to move on the salary guide, effective September 1, 2012, due to completion of additional college credits, as listed:

Margaret Heaney, teacher of Special Education at Fountain Woods School, from the BA+30 level to the MA level, with Extended Masters of 42 credits. (All the necessary documentation has been received from Rider University.)

14. Recommend approval of deduct days for the following staff members, as listed:
- a. **Andrew Ellis**, teacher of Math, ½ day, November 21, 2012;
 - b. **Valerie McGill**, monitor, 3 days, October 17-19, 2012;
 - c. **Anita Meelu**, teacher of Science, 4 days, November 28 – December 3, 2012.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 8-yr. old 2nd grade boy, effective 9/10/12 – pending placement, emotional; and, one 12-yr. old 7th gr. girl, 9/6/12 – 10/1/12, physical.

- * 2. Recommend approval for student #13354 to attend the Burlington Township High School for the 2012-13 school year, per Board of Education Policy #5111, former resident, item B.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:

a. Second Reading

#9180	School Volunteers
#9181	Volunteer Athletic Coaches
#9190	Community Organizations
#9270	Home Schooling and Equivalent Education Outside the Schools
R9180	School Volunteers

- * 2. Recommend the approval of the following Category III Fund-Raising Activities/Causes for the first semester of 2012/13, per Board of Education Policy #5830 – Pupil Fundraising, as listed:
- a. Activities and Events supporting Susan G. Komen for the Cure Foundation; and,
- b. The Juvenile Diabetes Research Foundation Kids Walk to Cure Diabetes.
3. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
4. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the September 2012 Bill List and the August 2012 Supplemental Bill List.
2. Accept the August Treasurer's and Secretary's Reports with Board Secretary Certification.

3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of August 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of August transfers.

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools

*** New Items**