

BURLINGTON TOWNSHIP SCHOOLS  
Burlington, New Jersey  
Office of the Superintendent

**Board Report – October 17, 2012**

**A. PERSONNEL**

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq  
(Revised 6/30/98)

**WHEREAS** N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

**BE IT RESOLVED** that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

2. Recommend approval of the following substitutes for the 2012/2013 school year, pending meeting employment requirements, as listed:

**Teachers:**

**Ugo Adewuni; Erin Dooley; and, Kelly Ann Staeck.**

3. Accept, with regret, the retirement/resignation of **Marie Wise**, teacher of Language Arts at Burlington Township Middle School @ *Springside*, effective November 1, 2012. Ms. Wise is also requesting payment for all accumulated personal, sick and family illness days, per the negotiated agreement. Ms. Wise has served the district for 12 years.
4. Recommend approval of an unpaid medical leave of absence under FMLA for employee #7081, effective October 1, 2012 through November 2, 2012.
5. Recommend approval to extend the child-rearing leave of absence for **Erin Shaw**, Occupational Therapist at B. Bernice Young School, through January 31, 2013.

6. Recommend approval to terminate the employment of employee #7325, effective October 18, 2012.
7. Recommend approval of payment of all accumulated sick and personal days for **Gwendolyn Goolsby-Tillery**. (Mrs. Goolsby-Tillery's letter of resignation was accepted at the July 25, 2012 Board Meeting.)

**R.C.V.** 8. Recommend approval of the transfer of **Trish Siboczy** from part-time Academic Achievement teacher to teacher of Language Arts at Burlington Township Middle School @ *Springside*, effective November 1, 2012 through June 30, 2013, at the MA level, step "B", salary as negotiated, prorated.

**R.C.V.** 9. Recommend approval of **Colleen Fee** as an additional Anti-Bullying Specialist at B. Bernice Young School, effective October 18, 2012.

**R.C.V.** 10. Recommend approval of the following staff members to receive payment for teaching additional time on their prep, as listed:

- a. **Jessica Donahue**, BTMS - 15 minutes, effective September 17, 2012 through the end of the school year; and,
- b. **Kathleen Weippert**, BBYS – one additional period in a 6-day cycle to teach a general education music section, effective October 18, 2012.

**R.C.V.** 11. Recommend approval of the following additional Cluster Coordinators and Head Teachers for the 2012-13 school year, as listed:

Head Teachers

- a. K-5 LAL (shared) - **Donna Gablein**
- b. K-5 Math (shared) - **Joann Maybury**

Cluster Coordinator

- a. 6-8 Social Studies - **Jason Strouse**
- \* b. Pre K-2 Google Apps - **Denise Horner**  
(Title II funded)
- R.C.V.** 12. Recommend approval of the following additional co-curricular positions for the 2012-13 school year, as listed:
- Burlington Township Middle School @ Springside
- AVA - **Joseph Ridgway**  
Administrative Detention/  
Holding Room (After School) - **Thomas Foreman**
- \* Club Facilitator Battle of the Books - **Jessica Donahue**

Burlington Township High School

- Volunteer Black and Gold Advisors - **Annette Slaney**  
**Jaime Lee**
13. Recommend approval of **Amanda Trimillos** to observe a BTHS English class in October as a requirement for National Board re-certification.
- \* 14. Recommend approval of **Jeremiah Pinca**, a nursing student at The College of New Jersey, to observe in the nurses' offices at BBYS and FWS as part of his course requirement.

**A** **STUDENTS**

1. Recommend approval of bedside instruction for the following students, as listed: one 11-yr. old 6<sup>th</sup> gr. boy, effective 9/13/12 - 11/12/12, physical; one 13-yr. old 7<sup>th</sup> gr. girl, effective 9/25/12 – indefinite period, physical; and, one 13-yr. old 8<sup>th</sup> gr. boy, effective 9/6/12 – indefinite, physical.
2. Recommend approval of the following special education placements, as listed: one 8-yr. old 2<sup>nd</sup> grade boy (ED) to Burlington County Special Services School District, Elementary, effective 9/18/12; and, one 17-yr. old 12<sup>th</sup> grade boy (ED) to Burlington County Special Services School District, Lumberton, effective 9/20/12.

3. Recommend approval of student #8057187195 as a visiting foreign pupil at Burlington Township High School per Policy #5111, section Foreign Pupils, #2, for the 2012-13 school year.

**C. MISCELLANEOUS**

1. Recommend approval of the following Board Policies, as listed:
  - a. First Reading & Revised First Reading
 

#2361	Acceptable Use of Computer Network/Computers and Resources
#9210	School Connected Organizations
#9240	Rights of Parents
#9260	Parental Liability For Vandalism
#9280	Parent Conferences
#9320	Cooperation with Law Enforcement Agencies
#9320.1	Use of Drug Detection Canines
R3222	Evaluation of Tenured Teaching Staff Members
R9270	Home Schooling and Equivalent Education Outside the Schools
R9320	Cooperation with Law Enforcement Agencies
  - b. Waive First Reading – Final Adoption
 

#S9800	Civility
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2. Recommend approval of an overnight field trip to Camp Ockanickon, for Teen Pep, effective October 18-19, 2012.
3. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
4. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil

Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

**D. BUSINESS**

1. Approve payment of the October 2012 Bill List and the September 2012 Supplemental Bill List.
2. Accept the September Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of September 30, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of September transfers.
5. Recommend approval of the following Lunch Policies for YALE SCHOOL CENTRAL, INC. (YALE), as listed:

The Burlington Township Board of Education does not require the private schools to apply for and receive funding from the Child Nutrition Program for the 2012-2013 school year.

The Burlington Township Board of Education does not require the private schools to charge students for reduced and/or paid meals for the 2012-13 school year.

6. Waive First Reading and Approve Revised Second Reading of Job Descriptions, as listed:
 

C-1	Senior Maintenance Person
C-6	Assistant Maintenance Person
C-13	Electrician/Assistant Maintenance Person
7. Approve New Road Construction Management to oversee the Press Box Project as previously discussed, but not formally approved for an amount not to exceed \$25,000.

8. Approve the M-1 and Comprehensive Maintenance Plan.
9. Approve the transfer of a truck from the Burlington Township Fire Department for \$1, thanks to the department, this vehicle will replace a vehicle the Board gave the BTFD for training purposes.
10. Authorize the Business Administrator to seek proposals for all professional services and for a demographic study to support the district's and board goals for 2012-2013.
11. Acknowledge the sale of Springside School to the Township of Burlington as previously authorized by the Board. Closing is being held on Monday, October 15, 2012. The sum of \$250,000 will be deposited into Capital Reserve as required; there was no outstanding debt on the building.

Respectfully Submitted,

Dr. Christopher M. Manno  
*Superintendent of Schools*

**\* New Items**