

Burlington Township Schools
Burlington, New Jersey
Office of the Superintendent

Board Report – November 30, 2011

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

Hali Graeff Effective 12/5/11, due to
Special Education - BTHS a transfer.

2. Recommend approval of the following substitute teachers for the 2011-2012 school year, as listed:

Teachers: Kevin Davis and Lauren Kaelin.

3. Recommend approval to rescind the appointment of employees #7013 and #7183 as substitute teachers.
4. Recommend approval to rescind the request for a medical leave of absence for Gwendolyn Goolsby Tillery.
5. Recommend approval for employee #5961 to extend the unpaid medical leave of absence through November 18, 2011.

6. Recommend approval of an unpaid medical leave of absence, under the Family Medical Leave Act, for employee #6607, effective October 27, 2011 for an indefinite period for personal illness.
 7. Recommend the following for employee #6602, as listed:
A paid administrative leave for October 31, 2011. November 1, 2011 through December 5, 2011, paid medical leave.
December 6, 2011 until return, unpaid medical leave of absence under the Family Medical Leave Act for personal illness.
 8. Recommend approval to extend the child-rearing leave of absence for **Julie Loftus**, teacher of fourth grade at Fountain Woods School, through June 30, 2012.
- R.C.V. 9. Recommend approval of **Patrick Crowthers** to serve as Academic Achievement teacher, part-time, at Fountain Woods School, effective November 14, 2011 through June 30, 2012, BA+30 level, step “A”, salary as negotiated, prorated.
- R.C.V. 10. Recommend approval for **Jennifer Soderstrom** to serve as an Instructional Assistant at Fountain Woods School, effective November 1, 2011 through June 30, 2012, at Step “A”, salary as negotiated, prorated, with the temporary reassignment as interim replacement for a 4th grade Language Arts teacher, replacing Mrs. Lovelace-Smith, remaining on the teacher salary guide until January 31, 2012.
- R.C.V. 11. Recommend approval of **Hali Graeff** to serve as a teacher of Special Education at Burlington Township High School, effective December 5, 2011 through June 30, 2012, at the BA level, step “A”, salary as negotiated, prorated.
- R.C.V. 12. Recommend approval to extend the interim replacement position for **Kristina Curcio** through June 30, 2012, replacing Julie Loftus.

- R.C.V.** 13. Recommend approval of **Melinda McAllister** to serve as an interim replacement for a teacher of Art at Fountain Woods School/B. Bernice Young School, effective November 17, 2011 through April 5, 2012, replacing Pamela Prisco-Fitzpatrick.
- R.C.V.** 14. Recommend approval to transfer **Robyn Hessberger** from Confidential Staff Accountant to Assistant Business Administrator, effective December 1, 2011, with no change in compensation.
- R.C.V.** 15. Recommend approval of the following staff member to be approved to teach an additional section, effective October 28, 2011.
- Dawn Martin** to teach an additional block each semester.
- R.C.V.** 16. Recommend approval for **Michelle Ciasca** to monitor a student after club while awaiting arrival of a van for approximately a half hour, two days per month.
- R.C.V.** 17. Recommend approval for **Marie Phillips** to serve as a volunteer to work with students and staff, effective November 1, 2011.
- R.C.V.** 18. Recommend approval to extend the temporary reassignment of **Donna George-Moskovitz** covering a maternity leave of absence, through March 16, 2012, replacing Rachel Tyler.
- R.C.V.** 19. Recommend approval of **Kirt Thomason** for Mathematics Coach stipend – NCLB Grant Funded.
- R.C.V.** 20. Recommend approval of the following staff members to chaperone the 2012 Senior Class Trip, as listed:
- a. **Pete Teifer** – Administrator
 - b. **Officer George Bogda**
 - c. **Allison Caputo**
 - d. **Michael Chiumento**

- e. **Darlene DeLucia** (Chaperone designated as per an IEP for a student)
- f. **Jon Marks**
- g. **Dawn Martin** (Chaperone designated as per an IEP for a student)
- h. **Lisa Spero**
- i. **Jason Williams**
- j. **Laura Witte**

R.C.V. 21. Recommend approval of the following staff for the 2011/2012 coaching positions, as listed:

a. Winter

Head Boys Basketball Coach	-	Scott Kupersmit
Asst. Boys Basketball Coach	-	Kaneal Shuler

Head Cheerleading Coach	-	Kimberly Gaskin
Asst. Cheerleading Coach	-	Sorina Haddock
Volunteer Asst. Cheerleading Coach	-	Lisa Smith

Asst. Winter Track Coach	-	Allison Rubba
Volunteer Asst. Track Coach	-	Brian David
Volunteer Asst. Track Coach	-	Vince Phillips
Volunteer Asst. Track Coach	-	Kim Lamanteer

Volunteer Asst. Boys Basketball Coach	-	Jim Mills
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Volunteer Asst. Wrestling Coach	-	Joseph Senni
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Volunteer Asst. Wrestling Coach and Asst. Wrestling Coach	-	Richard De Fulvio
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Volunteer Swim Coach for individual students to compete in interscholastic competitions, with BTHS Athletic Dept. covering the entry fees for all BCSL, NJSIAA and SJISA sanctioned swim meets. - **Robin Palmer**

Volunteer Weight Room Supervisors - **Heidi Roman**
Nicolette Pagan
Rick Errico
Tom Maderia

b. Spring

Head Softball Coach - **Nicolette Pagan**
Asst. Softball Coach - **Heidi Potts**
Asst. Softball Coach - **Mark Izzo**

Head Baseball Coach - **Jason Stec**
Asst. Baseball Coach - **Andrew Ellis**
Asst. Baseball Coach - **Jason Pierson**

Head Boys Track Coach - **Richard Craft**
Asst. Boys Track Coach - **Brian David**
Asst. Boys Track Coach - **Michael Chiumento**

Head Girls Track Coach - **Jennifer Williams**
Asst. Girls Track Coach - **Kim Lamanteer**
Asst. Girls Track Coach - **Allison Rubba**

Head Golf Coach - **Scott Shirk**

Head Boys Tennis Coach - **Matthew Harrison**
Volunteer Asst. Boys Tennis Coach - **Doug Wood**

Volunteer Asst. Boys and Girls Track Coaches - **Vince Phillips**
Sorina Haddock

- R.C.V.** 22. Recommend the following staff members for the Spring Musical positions, as listed:
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| Director of the Musical | - | Joseph Farina |
| Associate Director of the Musical
(Choral/Conductor) | - | Steven Bishop |
| Associate Director of the Musical
(Sound and Lighting) | - | Christine Griffith |
| Musical Assistant (Set Painting/Design)- | | Pam Goodman |
| Musical Assistant (Business) | - | Laura Montgomery |
| Musical Assistant (Set Construction) | - | Dawn Martin |
| Musical Assistant (Stage Crew) | - | Valerie Smith-Pope |
- R.C.V.** 23. Recommend approval of the following staff for crowd control at athletic events, as listed:
- a. **Jay Brown**
 - b. **Marlene Leroy**
- R.C.V.** 24. Recommend approval of the following staff members for detention duty at Fountain Woods School, as listed:
- a. **Margo Asay**
 - b. **Laura Galuchie**
 - c. **Leslie Ghaul**
 - d. **Kristy Williams**
25. Recommend approval of the following staff members to move on the salary guide, effective November 1, 2011, due to the completion of additional college credits, as listed:
- a. **Megan Gaul**, teacher of fourth grade at FWS, from the BA level to the BA+15 level. (All the necessary documentation has been received from Walden University.)

- b. **Eric Rosen**, teacher of fifth grade at FWS, from the BA+15 to the BA+30 level. (All the necessary documentation has been received from Wilmington University.)
 - c. **Jacqueline Brownell**, Literacy Coach, from the MA level to the MA+30 level. (All the necessary documentation has been received from American Council on Education.)
26. Recommend approval of deduct days for the following staff members, as listed:
- a. **Debbie Brennan**, three days, December 19, 20 & 21, 2011; and,
 - b. **Frances Guidry**, one day, February 8, 2012.
27. Recommend approval of the following college students' requests, as listed:
- a. **Sara Williams**, a student at Fairleigh Dickinson University, to complete a field experience observing Mr. Steinmetz and Mr. Langdon's classes at the BTMS; and,
 - b. **Shannon Slater**, a student at Keuka College in New York, to complete a field experience observing a 2nd grade special education class at BBYS.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 10-yr. old 5th gr. boy, effective 10/25/11 – pending evaluation, emotional; one 12-yr. old 7th gr. boy, effective 10/17/11 pending placement, emotional; one 12-yr. old 7th gr. girl, effective 11/14/11 – 11/21/11, emotional; one 12-yr. old 7th gr. boy, effective 10/10/11 – indefinite, physical; one 13-yr. old 7th gr. girl, effective 11/14/11 – 11/21/11, emotional; one 13-yr. old 8th gr. girl, effective

10/26/11 – 11/1/11, emotional; one 14-yr. old 8th gr. boy, effective 11/4/11 – pending placement, emotional; and, one 14-yr. old 8th gr. boy, effective 11/4/11 – pending placement, emotional.

2. Recommend approval of the following special education placements, as listed: one 12-yr. old 7th gr. boy (MD) to Burlington County Special Services School District, effective 10/24/11; and, one 15-yr. old 9th gr. boy (MD) to Burlington County Special Services School District, effective 10/24/11.
3. Recommend approval of student #180629 and student #210218 to be permitted to complete the school year tuition free in the Burlington Township School District per Policy #55111. Transportation will be the responsibility of the parent/guardian.
4. Recommend the long-term suspension and placement in an interim alternative educational setting for student #11317, for a period of time of no more than 45 calendar days, with future placement pending Board of Education hearing and/or IEP Team review.
5. Recommend the long-term suspension and placement in an interim alternative education setting for student #160626, for a period of time of no more than 45 calendar days, with future placement pending Board of Education hearing and/or IEP Team review.
6. Recommend the long-term suspension and placement in an alternative educational setting for student #11586 for a period of time of no more than 45 calendar days with future placement pending Board of Education hearing and/or IEP Team review.
7. Recommend the long-term suspension of student #11806 with required home instruction and return/future placement pending evaluation.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
 - a. First Reading & Revised Reading

#5111.4	Legal Residents, Revised
#5420	Reporting Pupil Progress
#5430	Class Rank
#5440	Honoring Pupil Achievement
 - b. Second Reading & Final Adoption

#5520	Disorder and Demonstration
#5533	Pupil Smoking
R5533	Pupil Smoking
#5550	Disaffected Pupils
R5550	Disaffected Pupils
#5560	Disruptive Pupils
R5560	Disruptive Pupils
#5561	Use of Physical Restraint
#5570	Sportsmanship
#5610	Suspension Procedures
R5610	Suspension Procedures
2. Recommend approval of payment for one chaperone and bus transportation to and from the airport for the senior class trip.
3. Recommend approval of the 2012-2013 School Calendar, as attached.
4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
5. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the November 2011 Bill List and the October 2011 Supplemental Bill List.
2. Accept the October Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of October 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of October transfers.
5. Approve the October Cafeteria Report which includes the Bill List.
6. Allow Lincoln Financial to provide Roth IRA Services.
7. Approve an agreement with Learning Well, LLC for ABA Home Services for a special education student, DM from 7/1/11 to 6/30/12, not to exceed \$12,550.
8. Approve an agreement with Learning Well, LLC for ABA Home Services for a special education student, JY from 7/1/11 to 6/30/12, which includes School Break Services, not to exceed \$60,000.
9. Approve a contract with Star Pediatric Home Care Agency for Nursing Services for a special education student MM from 10/1/11 to 7/30/12, with a rate of \$60 per hour for an RN and \$50 per hour for LPN, not to exceed \$34,000.

10. Approval to renew First Student 2011/2012 bus route contracts at the current CPI of 1.23 percent.
11. Approval to renew Laurel Enterprises 2011/2012 bus routes at the current CPI of 1.23 percent.
12. Approval to renew Rick Bus Company 2011/2012 van routes at the current CPI of 1.23 percent.
13. Accept donation of science material from Techne Inc (Bibby Scientific USA) to BTHS in the approximate amount of \$3,000. The District will incur no additional expenses in order to receive this equipment as noted per Policy #7230.
14. Approve the School Bus Emergency Evacuation Drill Reports for October 2011 for all District schools.

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools