

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

Board Report – March 27, 2013

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

Julia Baker Effective 4/8/13, due to a
PT Academic Achievement-BTMS newly created position.

Kelly Gamez Effective 4/8/13, due to
PT Academic Achievement – FWS a newly created position.

2. Recommend approval of the following substitutes for the 2012/2013 school year, pending meeting employment requirements, as listed:

Teachers: Jaclyn Keys

3. Accept, with regret, the retirement/resignation of **Maris Williams**, teacher of English at Burlington Township High School, effective July 1, 2013. Ms. Williams is also requesting payment for all accumulated sick days as per the negotiated agreement. Ms. Williams will have served the district for 10 years.

- *R.C.V.** 4. Recommend approval to revoke the volunteer status for volunteer #6287 indefinitely.
- *R.C.V.** 5. Recommend approval to terminate the employment of employee #6153, effective April 12, 2013.
6. Recommend approval of a maternity/child-rearing leave of absence for **Crystal Moore**, teacher of Special Education at B. Bernice Young School, effective May 15, 2013 through June 30, 2013. Mrs. Moore is also requesting use of her accumulated sick leave as per the negotiated agreement.
7. Recommend approval to extend the child-rearing leave of absence for **Amy Marchetty** through June 30, 2013.
8. Recommend approval to extend the child-rearing leave of absence for **Alisha Dumont** through June 30, 2013.
- R.C.V.** 9. Recommend approval of **Julia Baker** to serve as a part-time Academic Achievement teacher, funding through Title I carry-over, at Burlington Township Middle School @ *Springside*, pending meeting employment requirements, effective April 8, 2013 through June 30, 2013, at the BA level, step "A", salary as negotiated, prorated.
- R.C.V.** 10. Recommend approval of **Kelly Gamez** to serve as a part-time Academic Achievement teacher, funding through Title I carry-over, at Fountain Woods School, pending meeting employment requirements, effective April 8, 2013 through June 30, 2013, at the MA level, step "E", salary as negotiated, prorated.
- *R.C.V.** 11. Recommend approval of **Jaclyn Keys** to serve as an interim replacement for a Guidance Counselor at B. Bernice Young School, effective March 27, 2013 through June 25, 2013.

- R.C.V.**
12. Recommend approval to extend the interim replacement position for **Carol Gross** through June 30, 2013, replacing Amy Marchetty.
 13. Recommend approval to extend the interim replacement position for **Kristina Curcio** through June 30, 2013, replacing Alisha Dumont.
- *R.C.V.**
14. Recommend approval of the following individuals to be paid as Title I Tutors at the rate of \$35/hour, April 8 – June 13, 2013, as listed:
 - a. **Yolanda Boyd**
 - b. **Thomas Foreman**
 - c. **Lana Garris-Sha**
 - d. **Cheryl Weldon**
 15. Recommend approval for the following staff member to move on the salary guide, effective March 1, 2013, due to completion of additional college credits, as listed:

Jason Strouse, teacher of Social Studies, from the BA+15 level to the MA level. (All the necessary documentation has been received from Rowan University.)
 16. Recommend approval of deduct days for the following staff member, as listed:
 - a. **Dana McGovern**, teacher of Language Arts, 1 day, March 22, 2013; and,
 - b. **Natalie Sheridan**, Occupational Therapist, ½ day, March 25, 2013

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 11-yr. old 5th gr. girl, effective 2/13 – 6/13, emotional; one 13-yr. old 7th gr. boy, effective 3/11/13 –

3/19/13, emotional; one 14-yr. old 8th gr. girl, effective 3/21/13 – pending placement, emotional; one 18-yr. old 12th gr. boy, effective 2/26/13 – 6/13, emotional; and, one 20-yr. old 12th gr. girl, effective 2/20/13 – 6/24/13, emotional.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:

- a. Revised Second Reading & Final Adoption

#2431 Athletic Competition
 #5516 Cell Phone and Other Electronic Device Use by Pupils

- b. Second Reading & Final Adoption

#2510.1 Use of Movies and/or Videos for Classroom Instruction
 #6630 Athletic Fund
 #6660 Student Activity Fund
 #6740 Reserve Accounts
 #7421 Indoor Air Quality Standards
 #7432 Eye Protection
 #7433 Hazardous Substances
 R6740 Reserve Accounts
 R7421 Indoor Air Quality Standards
 R7432 Eye Protection Practices

2. Recommend approval of an overnight field trip for the Key Club to attend the District Convention in Ocean Place, Long Branch, NJ, effective April 5 – 7, 2013.
 3. Recommend approval of the 2014 Senior Class Trip to Walt Disney World. The trip is tentatively scheduled for March 4 – 8, 2014. Also requested are approvals for the cost of one chaperone and the cost for the bus transportation to and from the airport.

4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
5. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

D. BUSINESS

1. Approve payment of the March 2013 Bill List and the February 2013 Supplemental Bill List.
2. Accept the February Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Accept the Cafeteria Report for February which includes the bill list.
4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of February 28, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of February transfers.
6. Shared services agreement with Burlington Township Fire Department for shared services in maintenance for 40 dollars per hour, or adjusted for overtime. This allows the district and fire department to share services which results in a net savings for the taxpayers of Burlington Township.

7. Accept the revised Demographic Study.
8. Approval of Refinancing Ordinance for 2004 Bond Series.
9. Recommend approval of the Settlement Agreement and General Release for a special education student.

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools

*** New Items**