

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

Board Report – June 27, 2012

A. PERSONNEL

1. Recommend approval of the following substitute teachers for the 2011/2012 school year, pending meeting employment requirements, as listed:

Nurse: **Barbara Gee**

2. Accept, with regret, the retirement/resignation of **Kathleen Cummings**, teacher of Special Education at the Burlington Township High School, effective June 30, 2012. Mrs. Cummings has served the district for 21 years.
3. Accept, with regret, the resignation of **Rachel Tyler**, elementary teacher at B. Bernice Young School, effective June 30, 2012. Mrs. Tyler has served the district for 14 years.
4. Accept, with regret, the resignation of **Anne Peel**, teacher of English at Burlington Township High School, effective June 30, 2012. Ms. Peel is also requesting payment for all accumulated sick, personal and family leave days, as per the negotiated agreement. Ms. Peel has served the district for 8 years.
5. Accept, with regret, the resignation of **Stacy Huryn**, teacher of English at Burlington Township High School, effective June 30, 2012. Ms. Huryn has served the district for 9 years.
6. Recommend approval of a medical leave of absence, under the Family Medical Leave Act, for employee #6623, effective May 21, 2012 through June 30, 2012.
7. Recommend approval to extend the child-rearing leave of

absence for **Erin Shaw**, Occupational Therapist, through December 11, 2012.

8. Recommend approval to extend the child-rearing leave of absence for **Rana Smith**, Technology teacher, through February 1, 2013.

R.C.V. 9. Recommend approval of **Patricia Foltiny** to serve as School Nurse at the Burlington Township High School, effective September 1, 2012 through June 30, 2013, at the BA level, step “L”, salary as negotiated, replacing Mrs. Gee.

R.C.V. 10. Recommend approval of **Kara Roman** to serve as teacher of Special Education at Burlington Township High School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the MA level, step “B”, salary as negotiated, replacing Rachael Stillwagon.

R.C.V. 11. Recommend approval of **Christina Salerno** to serve as a teacher of Special Education at Fountain Woods School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “A”, salary as negotiated, replacing Patrick Crowthers.

R.C.V. 12. Recommend approval of **Kristina Kavanaugh** to serve as a teacher of Special Education at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “A”, salary as negotiated. (New position)

R.C.V. 13. Recommend approval of **Renee Hartz** to serve as a teacher of Special Education at Fountain Woods School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the MA level, step “A”, salary as negotiated. (New position)

- R.C.V.** 14. Recommend approval of **Lisa Palmer** to serve as a part-time Academic Achievement teacher at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “J”, salary as negotiated. (New position)
- R.C.V.** 15. Recommend approval of **Michelle Klinger** to serve as a part-time Academic Achievement teacher at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA level, step “C”, salary as negotiated.
- R.C.V.** 16. Recommend approval of **Vanessa Chierchio** to serve as a part-time Academic Achievement teacher at B. Bernice Young School, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, at the BA+15 level, step “A”, salary as negotiated. (New position)
- R.C.V.** 17. Recommend approval of **Michael Georgeanni** to serve as part-time Instructional Assistant at Burlington Township Middle School @ *Springside*, pending meeting employment requirements, effective September 1, 2012 through June 30, 2013, step “T”, salary as negotiated, replacing Larry Zack.
- R.C.V.** 18. Recommend approval of **Alicia Hayes** to serve as an interim replacement for a Guidance Counselor at B. Bernice Young School, pending certification and meeting employment requirements, effective September 1, 2012 through January 12, 2013, replacing Dana Middleton.
- R.C.V.** 19. Recommend approval of **Danielle McCarthy** to serve as an interim replacement for a teacher of Special Education at Burlington Township High School, pending meeting employment requirements, effective September 1, 2012 through February 1, 2013, replacing Candice Lewis.

- R.C.V.** 20. Recommend approval of the transfer of **Helen Saul** from elementary teacher at Fountain Woods School to Vice Principal at Fountain Woods School, effective July 1, 2012 through June 30, 2013.
- R.C.V.** 21. Recommend approval of the transfer of **Ryan Winkelspecht** from math teacher at Burlington Township Middle School @ *Springside* to Vice Principal at Burlington Township Middle School @ *Springside*, effective July 1, 2012 through June 30, 2013.
- R.C.V.** 22. Recommend approval of the following transfers for the 2012/13 school year, as listed:
- a. **Cheryl Ryan** from teacher of Spanish/ENCORE to teacher of Spanish/ENCORE/AA;
 - b. **Trish Siboczy** from 0.5 AA teacher to 0.5 ENCORE teacher;
 - c. **Kirt Thomason** from teacher of Math to District Math Coach;
 - d. **Donna George Moskovich** from Instructional Assistant to Elementary teacher at B. Bernice Young School;
 - e. **Jennifer Soderstrom** from Instructional Assistant to Elementary teacher at Fountain Woods School.
- R.C.V.** 23. Recommend that the Board of Education affirm that **Ms. Ann Marie Britt** has achieved or made significant progress on each of her professional goals for 2011-12, and, therefore, has earned her merit compensation and increase per contract.
24. Recommend approval of the following staff members for Summer Course Completion - Math, as listed:
- a. **Teresa Valentin**
 - b. **Doug Wood**
- R.C.V.** 25. Recommend approval of the following staff for summer hours at B. Bernice Young School, as listed:

- a. **Debbie Ford** – up to 20 hours for reviewing new student medical documents and contacting parents as needed;
- b. **Fran Massimi** – up to 5 hours for additional clerical support;
- c. **Candy Morris** – up to 5 hours for additional clerical support; and,
- d. **Ann Zack** – up to 5 hours for additional clerical support.

R.C.V. 26. Recommend approval of the following additional summer staff, as listed:

a. **Extended School Year**

- 1. Speech Services for a total of 32 days, shared by 4 speech therapists, to include speech therapy, evaluations and attendance at evaluation and IEP meetings.

Kim Butterworth
Kara Cosentino
Kathleen Flynn
Carolyn Goettel

- 2. PT services for a total of 20 days to include PT services, evaluations and attendance at evaluation and IEP meeting.

Bobbie Jannen
Ruth Badyrka - substitute

- 3. **Kristina Kavanaugh** – ESY teacher
- 4. **Amy Spencer** – ESY teacher

b. **Summer Bridges of Learning**

- 1. **Sherri Calderone** – Teacher Grades $\frac{3}{4}$ Reinforcement

2. **Yvonne Francis** – Literacy Academy Teacher
3. **Kathaleen Kull** – Literacy Academy Teacher
4. **Margo Asay** – Summer Bridges of Learning Teacher
5. **Alissa LeVine** – Substitute Teacher

R.C.V. 27. Recommend approval of the following staff for Summer IEP meeting, as listed:

Margo Asay	Keith Lex
Beth Baker	Cindy Lubrano
Alyssa Ballard	Nicholas Luyber
Lisa Barenbaum	Jennifer Marino
Julie Benavides	Stephanie Masiuk
Denise Bialous	Vanessa Meekins
Kelly Borreggine	Rebecca Merz
Sherri Calderone	Laurie Minieri
Rose Capitano	Kimberly Monaco
Allison Caputo	Shannon Montesano
Carol Clelland	Crystal Moore
Donna Clendening	Anita Meelu
Cathy Cliver	Kristie O'Donnell
Denise Dalton	Toby Popso
Marie Dash	Jeanine Puglisi
Brian David	Leigha Quinn
Jane DeAngelis	Michele Radcliff
Sheri Einhorn	Tracy Romani
Patricia Foltiny	Jody Sadusky
Donna Gablein	Gina Sangataldo
Bonnie Gilman	Mary Schatz
Ivy Glass	Marisa Scheels
Charlene Harris-Jenkins	Melissa Johnson
Gretchen Jackson	Trish Siboczy
Kristina Kavanaugh	Erin Spatz
Amy Kerwick	Amy Spencer
Kathleen Key	Jill Stillwagon
Amy Kuti	Rachael Stillwagon
Jaime Lee	Megan Tropp
Sheri Lesinski	Kelly Wagner

**Alissa LeVine
Lorraine Levinson
Candace Lewis**

**Cheryl Weldon
Leigh Yago
Faith Yost**

R.C.V. 28. Recommend approval of up to 6 hours for the following ESL teachers to review ACCESS scores, as listed:

- a. **Meredith Gallagher**
- b. **Myra Manus**
- c. **Rachel Schwartz**

R.C.V. 29. Recommend approval of the following co-curricular positions and appointments for the 2012-13 school year, as listed:

Assistant Athletic/Activities Director - **Ed Steinmetz**

Head Fall Cheerleading -
Assistant Fall Cheerleading -
Assistant Fall Cheerleading -

**Kimberly Gaskin
Sorina Haddock
TBD**

Volunteer Dance Team Coach -

Tasya Beck

Class Co-Advisors

2016

**Yvonne Francis
Rob Carson**

2015

Vanessa Meekins
(First semester – 9/1 – 2/4/13)
Candice Lewis
(Second semester – 2/5 – 6/24/13)
Melissa Stevens

2014

**Joseph Robinson
Annette Slaney**

2013

**Lisa Spero
Alison Caputo**

Volunteer Art Club -

TBD

Volunteer Impact Club Advisor -	Dr. Rafe Vecere
Volunteer Billiards Club -	Alex Marian
Volunteer Digital Photography Club -	Pam Goodman
Volunteer Ultimate Frisbee Club -	Kim Lamanteer
Volunteer Environment Club -	Meredith Hudson
F.B.L.A. -	Robert Carson
Volunteer America 2050 -	Brock Mislin
Interact Club -	Meredith Hudson
National Honor Society -	Jaime Lee
Key Club – Co-Advisor -	Jaime Lee
Key Club – Co-Advisor (Second Semester)	Candace Lewis
Volunteer Graz Exchange -	Laura Poetke
Literary Club Advisor -	Maris Williams
Math Club -	Matthew Schlaegel
Model Congress -	TBD
Volunteer F.E.A. -	Yvonne Francis
Science League -	Alex Marian
Volunteer Table Tennis -	Alex Marian
Volunteer School Store -	Robert Carson & Jaime Lee
Volunteer Snack Shack -	Carol Ley
Volunteer Women’s Issues -	Melissa McQuoid
Co-Advisor Student Government -	Laura Witte
Co-Advisor Student Government -	Lisa Spero
Co-Advisors Yearbook Business -	TBD
Co-Advisors Yearbook Editor -	TBD
Volunteer Drama Club -	Joseph Farina
Volunteer Set Design & Painting -	Pam Goodman
Volunteer Lighting & Sound -	Christine Griffith
Volunteer Stage Crew -	Christine Griffith & Dawn Martin
Choral Director -	Steven Bishop

Fall Play

Director -	Joseph Farina
Associate Director -	Christine Griffith
Associate Director -	Steven Bishop
Play Assistant – Set -	Dawn Martin
Play Assistant – Set Painting and Crew	Pam Goodman
Play Assistant – Business	Dr. Laura Montgomery
Play Assistant – Costumes	Valerie Smith-Pope

Head Marching Band Director -	Jeffrey Borgstrom
Assistant Marching Band Director -	Madeline Zacharkow
Band Front (Color Guard) -	Sandi Tait
Percussion -	Jarrold Foster
Assistant Band Front (Pit Percussion) -	Tom Case

Jazz Band Director -	Jeff Borgstrom
----------------------	-----------------------

Volunteer Summer Weight Room Supervisors -	Andrew Ellis Tom Maderia Rick Errico Stacie Varanyak Kim Lamanteer Jon Marks Curtis Bergren Jason Williams
Volunteer Fall Weight Room Supervisors -	Jason Williams Jason Stec Curtis Bergren

Volunteer Winter Weight Room Supervisors -	Jason Stec Tom Maderia Kimberly Lamanteer Nicolette Pagan
---	--

- R.C.V.** 30. Recommend approval of the coaching positions and appointments for the 2012-13 school year, as listed:

Head Football Coach -	Thomas Maderia
Asst. Football Coach -	Andrew Ellis
Asst. Football Coach -	Ed Battaglia
Asst. Football Coach -	Michael Juliano
Asst. Football Coach -	Michael Osborne
Asst. Football Coach -	John Ferrante
Asst. Football Coach -	Rick Errico
Volunteer Assistant Football Coach -	Alfred Howell
Volunteer Assistant Football Coach -	Lacey Walker
Volunteer Assistant Equipment Manager -	Sam Ferguson

Head Boys Soccer Coach -	Jonathan Marks
Assistant Boys Soccer Coach -	Jason Stec
Assistant Boys Soccer Coach -	Scott McClintock
Volunteer Assistant Soccer Coach -	Michael Winsett

Head Girls Soccer Coach -	Kimberly Lamanteer
Assistant Girls Soccer Coach -	Dawn Martin
Assistant Girls Soccer Coach -	Gemma Winkler

Head Field Hockey Coach -	Stacie Varanyak
Assistant Field Hockey Coach -	Lauren Mammino
Assistant Field Hockey Coach -	TBD

Head Cross Country Coach -	Brian David
Assistant Cross Country Coach -	Keith Lex
Volunteer Assistant Cross Country Coach -	Vince Phillips
Volunteer Assistant Cross Country Coach -	Marie Phillips

Head Girls Tennis Coach -	Douglas Wood
---------------------------	---------------------

Head Winter Track Coach -	Jennifer Williams
Assistant Winter Track Coach -	Allison Rubba
Volunteer Assistant Winter Track Coach -	Sorina Haddock
Volunteer Assistant Winter Track Coach -	Brian David
Volunteer Assistant Winter Track Coach -	Vince Phillips
Volunteer Assistant Winter Track Coach -	Marie Phillips

Head Boys Basketball Coach - **Scott Kupersmit**
 Assistant Boys Basketball Coach - **Kaneal Schuler**
 Assistant Boys Basketball Coach - **TBD**

Head Girls Basketball Coach - **Jason Williams**
 Assistant Girls Basketball Coach - **Dianna DeFiore**
 Assistant Girls Basketball Coach - **Christopher Katsikis**

Head Wrestling Coach - **TBD**
 Assistant Wrestling Coach - **TBD**
 Assistant Wrestling Coach - **TBD**

Head Bowling Coach - **Andrew Ellis**
 Assistant Bowling Coach - **Jason Stec**

31. Recommend approval of deduct days for the following staff members, as listed:
- a. **Kathleen Honeywell**, 7½ days, June 13 – 22, 2012; and
 - b. **Judith Dino**, 4½ days, June 18 – 22, 2012.

B. STUDENTS

1. Recommend approval of bedside instruction for the following student, as listed: one 18-yr. old 12th gr. girl, effective 6/6/12 - indefinite, emotional.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:
 - a. First Reading & Revised First Reading

#4219	Commercial Driver Controlled Substance and Alcohol Use Testing
#4220	Employee Evaluation
#6112	Reimbursement of Federal And Other Grant Expenditures

R6112	Reimbursement of Federal And Other Grant Expenditures
#6141	Tax Revenues
#6150	Tuition Income
#6311	Contracts For Goods Or Services Funded By Federal Grants
#6320	Purchases Subject To Bid
R6320	Purchases Subject to Bid
#6340	Multiple Year Contracts
R6340	Multiple Year Contracts
#6350	Competitive Contracting
R6350	Competitive Contracting
#6424	Emergency Contracts
R6424	Emergency Contracts
#6450	Choice of Vendor
#6470	Payment of Claims
R6470	Payment of Claims
#7102	Site Selection And Acquisition
#7130	School Closing
#7230	Gifts, Grants And Bequests
R7230	Gifts, Grants And Donations
#7243	Supervision Of Construction
#7250	School And Facility Names (Rescind Policy N7551)
R7300.1	Disposition Of Instructional Property
R7300.2	Disposition Of Real Property
R7300.3	Disposition Of Personal Property

b. Second Reading

#2340	Field Trips
#2464	Gifted and Talented Pupils
R2464	Gifted and Talented Pupils
#5111.1	Early Admission and Grade Advancement
#5410	Promotion, Advancement and Retention
#5465	Early Graduation
#5750	Equal Educational Opportunity
R5750	Equal Educational Opportunity Complaint Procedure

#5752	Marital Status and Pregnancy
#5755	Equity in Educational Programs and Services
#5770	Pupil Right of Privacy
#5820	Student Government
#5841	Secret Societies
#5842	Equal Access of Pupil Organizations
#9100	Public Relations
#9120	Public Relations Program
#9130	Public Complaints and Grievances
R9130	Public Complaints and Grievances
#9140	Citizens Advisory Committees
R9140	Citizens Advisory Committee
#9150	School Visitors
R9150	School Visitors
#9160	Public Attendance at School Events
#9161	Crowd Control

2. Recommend approval of the following Job Descriptions, as listed:
 - a. Math Coach
 - b. Literacy Coach, D-12 (Revised)
3. Recommend approval for the FBLA Club members and Mr. Robert Carson, Advisor, to attend the National Leadership Conference in San Antonio, Texas, June 28 – July 3, 2012.
4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
5. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the June 2012 Bill List and the May 2012 Supplemental Bill List.
2. Accept the May Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of May 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of May transfers.
5. Approve the May Cafeteria Report which includes the Bill List.
6. Transfer the remaining 1999 Capital Project to Debt Service Fund in the amount of \$8,680.00.
7. Resolution to transfer up to \$500,000 to Capital Reserve based on Auditors' final analysis.
8. Resolution to transfer up to \$500,000 to Capital Maintenance based on Auditors' final analysis.
9. Approve the use of the School Nurse Resource Manual 6th edition.
10. Approval of a contract with Charlene Jennings, LDT/C and certified Wilson Reading Instructor, for two students during the Extended School Year Program, at a cost of \$75.00/hour, per student, not to exceed 20 hours per student.

11. Approve maximum travel for district in the amount of \$100,000 included in the 2011-12 Budget and \$100,000 for the 2012-13 Budget.
12. Approve a contract with Laurel Therapy to provide Occupational Therapy Services for the Extended School Year from July 1, 2012 to August 1, 2012.
13. Approval of **Ben Siboczy** as Right-To-Know Coordinator at a stipend of \$4,000 per year, payable in two equal amounts.
14. Approval of **Bill Diamond** as Emergency Preparedness Coordinator at a stipend of \$4,000 per year, payable in two equal amounts.
15. Approval of Paint Team Substitute, **Keith Lex**.
16. Approval of **Tamara Grasty** as Paint Team Lead.
17. Recommend approval of the NCLB Amendment to complete revisions to Final Report 2010-2011 per NJDOE.
18. Recommend approval of the implementation of the Corrective Action Plan for Fiscal Year ended June 30, 2011.
19. Recommend approval for the Board of Education to enter into an agreement through Alliance for Competitive Energy Services (ACES to award Champion Energy Services, LLC as our electric generated service for a period of 12 months beginning May 2012. (Reliant Energy previously approved May 30, 2012 was for street lighting only.)
20. Approve Joint Transportation Agreement with Burlington County Educational Services Unit effective from July 1, 2012 to June 30, 2013 for the following:
 - a. Special Education Summer School Routes
 - b. Special Education Winter Bus Routes

c. Public, Non-Public and Vocational School Routes

21. Approve agreement with Barbara Malkin for professional services to provide speech language therapy as a related service for ESLs and Classified students. The rate for services will be \$70.00 per hour, two days a week from September 1, 2012 to June 21, 2013.
22. Approve an agreement with The Learning Well, LLC for ABA Home Services for a special education student #10592, which includes School Break Services and ESY not to exceed \$60,000.
23. Award Document Camera Bid to OM Office Supply:

VENDOR	BASE BID of 30 TT12 Document Cameras	ALT #1 of 15 TT12 Document Cameras	ALT #2 of 10 TT12 Document Cameras	ALT #3 of 5 TT12 Document Cameras	ALT #4 of 3 TT12 Document Cameras	ALT #5 of 3 remotes	ALT #6 of 8 Wireless Tablets	TOTAL AWARD
OM Office Supply	17,100.00	8,550.00	5,700.00	2,850.00	1,710.00	no bid	1,880.00	37,790.00
Visual Sound	17,190.00	8,595.00	5,730.00	2,865.00	1,719.00	no bid	1,896.00	
Southern Computer Warehouse (bid was non-compliant)	17,384.70	8,734.35	5,822.90	2,911.45	1,746.87	no bid	1,909.36	
Funding Source	Target Grant	Target Grant	Target Grant	Target Grant	YS Supplies		Target Grant	

Award change order to OM Office Supply in the amount not to exceed of \$7558.00 for additional cameras and wireless tablets. (2012-2013 supplies)

Respectfully submitted,

Dr. Christopher M. Manno
Superintendent of Schools

* New Items

