

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

Board Report – July 24, 2013

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

2. Recommend approval of the following substitutes for the 2013/2014 school year, pending meeting employment requirements, as listed:

Substitute Teachers: **Raghda Abdallah; Kathleen Adams; Ugo Adewumi; Morgan Bennett; Ariana Borreggine; Nadine Bigioni-Craig; Julie Blackmore; Deborah Boyce; Sara Bryant; Lisa Bungarden; Erik Burro; Judith Capritti; Luke Capritti; Michele Certo; Samuel Chisholm; Jane Collins; Marilyn Costello; Elisa Diamanti; Mary Dallmann; Lynda Fisher; Tori Flemming; Cheryl Foster; Marilyn Geiger; Michael Georgeanni; Margaret Giberson; Frances Green-Lee; Rhonda Harcum; Ashley Hollfelder; Nuha Issa; Alhaji Jabbie; Donna Johnson; Joshua Johnson; Fredyne Jones; Carol Kakowski; Dawn Kalapuch; Bobbi Jo Miller; Ashley Mims; Gina Montemore; Kevin Muni; Marcia Myers; Barbara Newman; Lorine Norris; Carrie O’Hara; Nora O’Neill; Edwin Ortiz; Susan Palentchar; Michael Panzera; Charles**

Parker; Holly Priestley, Ed. D., Joseph Senni; Jeanette Siminski; Monique Smith; Tracy Smith; Elena South; Tracy Stavisky; Linda Suwak; Kathleen Tatti; Kristen Torres; Heather Trama; Andrew Velzy; Nicola Vigh; Wollard; Brianne Zack.

Substitute Secretaries: **Fran Davis; Terri Leeds; Eleanor Newman; and Jean Tomer.**

Substitute Office: **Michael Dalessandro**

Substitute Maintenance: **Anthony Crawley**

- * 3. Accept, with regret, the resignation of **Erin Shaw**, as Occupational Therapist at B. Bernice Young School, effective September 19, 2013, or sooner if a suitable replacement is found. Ms. Shaw has served the district for 7 years.
4. Recommend approval to extend the maternity/child-rearing leave of absence for **Amy Marchetty** through January 1, 2014.
5. Recommend approval to extend the maternity/child-rearing leave of absence for **Crystal Moore** through November 1, 2013.
6. Recommend approval of a maternity/child-rearing leave of absence for **Kara Bannon**, Speech Therapist at B. Bernice Young School, effective October 14, 2013 through January 5, 2014, under the FMLA and NJFMLA Family Leave Acts. Mrs. Bannon is also requesting use of her accumulated sick leave per the negotiated agreement.
- R.C.V.** 7. Recommend approval of the following additional summer school staff, as listed:

Enrichment

Diane Dewey, aide
Jordon Horswood, aide
Timothy Marshall, aide

Marliese Filbert, substitute
Jacquelin Loretangeli, substitute

Summer IEP Meeting

Jessica Donahue

Summer Evaluations

Crystal Berry – working 3 additional days
Sherrie Wexler – working 2 additional days
Merisha Sturgis – working 3 days less
Kelly Veneziano – working 2 days less

- * **R.C.V.** 8. Recommend approval of the following Physical Therapists for summer work for 20 days combined, as listed:

Dr. Barbara Jannen
Ruth Badryka

- ***R.C.V.** 9. Recommend approval for the following, as listed:

Siobhan Holland – Summer Literacy Academy (change from Title I to Title III funded)

- R.C.V.** 10. Recommend approval for **Dr. Rafe Vecere**, Student Assistance Coordinator, to work 10 days during the summer, at the per diem rate as negotiated in the BTEA contract.

- R.C.V.** 11. Recommend approval of the following PAC Tech Support staff, pending meeting employment requirements, as listed:

Anthony Diamanti
Don Piselli
Kaytee Riley
Matt Shoppas
Derek Washington-Cortes

- R.C.V.** 12. Recommend approval of the following staff for summer hours

at B. Bernice Young School, as listed:

- a. **Debbie Ford** – up to 20 hours for reviewing new student medical documents and contacting parents as needed;
- b. **Candice Morris; Ann Zack; Cheryl Foster** – up to a total of 30 hours for additional clerical support.

R.C.V. 13. Recommend approval of **Ben Siboczy** as Right to Know Coordinator, at a stipend of \$1,530.00.

R.C.V. 14. Recommend approve of **Bill Diamond** as Emergency Preparedness Coordinator, at a stipend of \$1,530.00.

R.C.V. 15. Recommend approval of the following coaching positions and appointments for the 2013-14 school year, as listed:

Volunteer Asst. Girls Soccer Coach - **Dawn Martin**
 Volunteer Asst. Girls Soccer Coach - **Morgan Bennett**

Volunteer Asst. Field Hockey Coach - **Heather Barr**

Volunteer Asst. Wrestling Coach - **Scott Van Sciver**

Volunteer Asst. Bowling Coach - **Jason Stec**

Head Winter Cheerleading - **Kimberly Gaskin**

Asst. Winter Cheerleading - **Sorina Haddock**

Asst. Winter Cheerleading - **Lisa Clotter**

R.C.V. 16. Recommend approval of the following co-curricular position for the 2013-2014 school year, as listed:

Assistant Band Front (Pit Percussion) - **Jarrold Foster**

- R.C.V.** 17. Recommend approval of the following staff members to move on the salary guide, effective September 1, 2013, due to the completion of additional college credits, as listed:
- a. **Sorina Haddock**, teacher of Psychology at BTHS, from the BA+15 level to the BA+30 level. (All the necessary documentation has been received from Grand Canyon University.)
 - * b. **Madeline Zacharkow**, teacher of Special Education at Fountain Woods School, from the BA level to the BA+15 level. (All the necessary documentation has been received from Rowan University.)
- *R.C.V.** 18. Recommend approval of the following staff member to move on the salary guide, effective July 1, 2013, due to the completion of additional college credits, as listed:
- a. **Walter Spiels**, Supervisor, from the MA+15 level to the MA+30 level. (All the necessary documentation has been received from Delaware Valley College.)

B. STUDENTS

- 1. Recommend approval for student #4596024133 to attend Fountain Woods School for the 2013-14 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils.
- * 2. Recommend approval for student #4401505408 to attend Burlington Township High School for the 2013-14 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils.

C. MISCELLANEOUS

- 1. Recommend approval of the following Board Policies, as listed:

a. Revised First Reading

#2431	Athletic Competition
#3322	Staff Member's Use of Cellular Telephones
#4322	Support Staff Member's Use of Cellular Telephones
#5511	Student Dress Code
#5516	Cell Phone and other Electronic Device Use By Pupils
#5533	Pupil Smoking
#7434	Smoking In School Buildings And On School Grounds
#9150	School Visitors

b. First Reading

#0000.01	Introduction to Bylaw and Policy Manual
#0000.02	Introduction to Bylaw, Policy and Regulation Manual
#5000	Pupils
#5120	Assignment of Pupils
#7000	Property
#8130	School Organizations
#8140	Pupil Enrollments
#8210	School Year
#8220	School Day
#8330	Pupil Records
#8335	Family Educational Rights and Privacy Act
#8462	Reporting Potentially Missing or Abused Children
#8465	Hate Crimes and Bias-Related Acts
#8467	Weapons
#8468	Crisis Response
#8470	Response to Concerted Job Action
#8810	Religious Holidays
#8820	Opening Exercises
R5000	Pupils

2. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
3. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.

D. BUSINESS

1. Approve payment of the July 2013 Bill List and the June 2013 Supplemental Bill List.
2. Accept the June Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Accept the Cafeteria Report for June which includes the bill list.
4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of June 30, 2013, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of June transfers.
6. Approve agreement between **Summit Speech School**, the school district to provide Itinerant Teacher services for two students for extended school year. Services will be for 7 total hours per student, at a rate of \$150 per hour, not to exceed \$2,500.

7. Approve an agreement with **Outpatient Rehabilitation Network** to provide Physical Therapy Services for a student attending the Eden Institute in Princeton, NJ. The cost will be \$89 per 30 minute session, two times a week, in effect from July 1, 2013 through June 30, 2014, not to exceed \$8,200.
8. Approve an agreement with **Barbara Malkin** for professional services to provide speech language therapy as a related service for ESLS and Classified students. The rate for service will be \$70 per hour, two days a week, from September 11, 2013 through June 20, 2014, not to exceed \$37,000.
9. Approve an agreement with **Interquest Detection Canines** for professional services for contraband detection in the school district for the 2013-14 school year, not to exceed \$3,000.
10. Approve a contract with **Laurel Therapy, Inc.**, to provide Occupational Therapy Services from September 1, 2013 through June 30, 2014, at a rate of \$82 per hour and evaluations at \$365 each, not to exceed \$65,000.
11. Approve a contract with **Bayada Home Health Care** to provide in school one-on-one nursing services to two in-district students (#4220586659 and #6035252986) from July 1, 2013 through June 30, 2014. The rates for service will be \$55 per hour for RN and \$45 per hour for LPN, not to exceed \$85,000.
12. Approve a contract with **Advancing Opportunities** (Cerebral Palsy of NJ) to provide technology evaluations for special education students if needed, at a rate of \$880 per service, not to exceed \$3,000.
13. Authorize the Business Administrator to submit R.O.D. Grants for the following with the utilization of Capital Reserve as noted:

<u>Project</u>	<u>Projected Cost</u>	<u>Capital Reserve Amount</u>
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14. Accept the SDA Audit Report and Corrective Action Plan.
15. Authorize the Business Administrator to solicit bids for sound equipment at the Performing Arts Center.
16. Authorize the district to obtain dumpsters from the Township of Burlington at no charge to the district and authorize the execution of a hold harmless agreement.

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools

*** New Items**