

Burlington Township Schools
Burlington, New Jersey
Office of the Superintendent

Board Report – January 25, 2012

A. PERSONNEL

1. Recommend approval of the following substitute teachers for the 2011-2012 school year, as listed:

Teachers: Keri Toth and Kristin Reisinger.

2. Accept, with regret, the retirement/resignation of **Lawrence Zack**, part-time Instructional Assistant at the Burlington Township Middle School @ *Springside*, effective June 30, 2012. Mr. Zack will have served the district for 12 years.
3. Accept, with regret, the retirement/resignation of **Joan Warren**, Special Education Aide, at Burlington Township High School, effective July 1, 2012. Mrs. Warren is also requesting payment for all accumulated sick and personal days, as per the negotiated agreement. Mrs. Warren will have served the district for 25 years.
4. Accept, with regret, the retirement/resignation of **Barbara Gee**, School Nurse at Burlington Township High School, effective July 1, 2012. Mrs. Gee is also requesting payment for all accumulated sick and personal days, as per the negotiated agreement. Mrs. Gee will have served the district for 23 years.
5. Recommend approval of a maternity/child-rearing leave of absence, under the FMLA and NJFLA, for **Erin Shaw**, effective April 16, 2012 through June 30, 2012. Mrs. Shaw is also requesting use of her accumulated sick leave, as per the negotiated agreement.

6. Recommend approval to extend the child-rearing leave of absence for **Rachel Tyler**, teacher of first grade at B. Bernice Young School, through June 30, 2012.
7. Recommend approval to extend the child-rearing leave of absence for **Denise Bialous**, teacher of first grade at B. Bernice Young School, through June 30, 2012.
8. Recommend approval to extend the child-rearing leave of absence for **Jennifer Major**, teacher of special education at B. Bernice Young School, through June 30, 2012.
- R.C.V.** 9. Recommend approval to extend the temporary reassignment for **Donna George-Moskovitz**, covering a maternity leave of absence, through June 30, 2012, replacing Rachel Tyler.
- R.C.V.** 10. Recommend approval to extend the interim replacement position for **Lisa Palmer** through June 30, 2012, replacing Denise Bialous.
- R.C.V.** 11. Recommend approval to extend the interim replacement position for **Kristina Kavanaugh**, through June 30, 2012, replacing Jennifer Major.
- R.C.V.** 12. Recommend approval to rescind the transfer of **Rachael Stillwagon** to Fountain Woods School, effective January 26, 2012.
- R.C.V.** 13. Recommend approval to transfer **Patrick Crowthers** from Academic Achievement Teacher at Fountain Woods School, temporarily reassigned as Special Education Interim, to full time teacher of Special Education at Fountain Woods School, effective January 26, 2012 through June 30, 2012, at the BA+30 level, step "A", salary as negotiated, prorated.
- R.C.V.** 14. Recommend approval to withhold employment and adjustment increments, effective February 1, 2012 for employee #6144.

- R.C.V.** 15. Recommend approval of employee #6491 to be placed on administrative leave, effective Monday, January 9, 2012.
- R.C.V.** 16. Recommend approval of employee #4517 to be placed on administrative leave January 9 and 10, 2012.
- R.C.V.** 17. Recommend approval of **Michelle Tadley** to conduct an independent study with a student for the remainder of semester 1, at the prorated home instruction rate. Ms. Tadley will meet with the student five days per week.
18. Recommend approval of the following staff members to move on the salary guide, effective January 1, 2012, due to the completion of additional college credits, as listed:
- a. **Yolanda Boyd**, teacher of Science at BTMS, from the MA+30 level to the MA+45 level. (All the necessary documentation has been received from Northeastern University.)
 - b. **Julie Benavides**, teacher of Social Studies at BTMS, from the MA+30 level to the MA+45 level. (All the necessary documentation has been received from Rowan University.)
 - c. **Leigha Quinn**, teacher of fourth grade at FWS, from the MA level to the MA+15 level. (All the necessary documentation has been received from the University of Phoenix and Drake University.)
 - d. **Angela Davies**, Academic Achievement teacher at FWS, from the MA level to the MA+15 level. (All the necessary documentation has been received from Rider University.)
- * 19. Recommend approval of a full time Middle School Reading Intervention Teacher, with advertisement and selection process to begin immediately.

20. Recommend approval of the following college student requests, as listed:
- a. **Siobhan Holland**, a student at Walden University, to observe classes at B. Bernice Young School, the weeks of January 8th, January 29th and February 5th;
 - b. **Robert Prihoda**, a student at The College of New Jersey, to complete student teaching at BTHS, with Brock Mislán as Cooperating teacher, effective January 17, 2012 – May 4, 2012;
 - c. **Timothy Boharsik**, a student at Rowan University, to complete student teaching at BTHS, with Cheryl Craft as Cooperating teacher, effective January 20, 2012 – May 4, 2012.
 - d. **Ana Smith**, a student at Burlington County College, to complete 4 hours of classroom observation, in Mrs. Jackson's class at Fountain Woods School.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 13-yr. old 6th gr. boy, effective 1/9/12 – indefinite, physical; one 13-yr. old 7th gr. boy, effective 1/4/12 – pending placement, emotional; one 13-yr. old 8th gr. girl, effective 12/19/11 – 1/10/12, physical; one 16-yr. old 11th gr. boy, effective 1/9/12 – 2/1/12, physical; and one 17-yr. old 12th gr. girl, effective 1/20/12 – 2/3/12, physical.
2. Recommend approval of the following special education placement, as listed: one 6-yr. old 1st gr. girl (MD) to Burlington County Special Services School District, effective 1/9/12 .

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:

a. First Reading

#5615	Suspected Gang Activity
#5620	Expulsion
#5701	Academic Integrity
#5710	Non-Disciplinary Pupil Grievances

b. Second Reading & Final Adoption

#5500	Expectations for Pupil Conduct
#5513	Care of School Property
R5513	Care of School Property
#5514	Pupil Use of Vehicle
#5611	Removal of Pupils from the General Education Program for Weapons/Firearms Offenses
R5611	Removal of Pupils from the General Education Program for Weapons/Firearms Offenses
#5612	Verbal or Physical Assault By Pupils on Board Members or Employees
#5830	Fund-raising

* 2. Recommend the adjustment of the 2011-2012 School Calendar to include an additional half day for Burlington Township Middle School Spring Conferences, specific date to be determined.

* 3. Recommend an adjustment to the approved 2012-2013 School Calendar for schools to be open on September 17, 2012 and closed on September 26, 2012 in observance of Yom Kippur.

4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.

5. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the January 2012 Bill List and the December 2011 Supplemental Bill List.
2. Accept the December Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of December 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of December transfers.
5. Approve the December Cafeteria Report which includes the Bill List.
6. Approval of extension of Aramark Contract from February 1, 2012 to January 31, 2013, as per bid, at a negotiated rate of 3% which is less than that of the DCA rate for increases on contracts of 3.5%. Aramark has agreed to this reduced rate despite the DCA rate being referenced in the contract. This is the first of two possible extensions.
7. Approve the NJSBAIG Resolution requiring member districts to approve name change to NJSBIG.
8. Approve Phoenix Advisors to act as Financial Advisor for the flat fee of \$12,500.00.

9. Approval of Refinancing Ordinance for 2004 Bond Series.
10. Approve the Pre-K tuition for the 2012-2013 school year at \$1200. Lottery to be held at the February 2012 meeting.
- * 11. Approve the resolution to move election of School Board Members to the November General Election.

Respectfully Submitted,

Dr. Christopher M. Manno
Superintendent of Schools

* **New Items**