

**Burlington Township Schools
Burlington, New Jersey
Office of the Superintendent**

Board Report – August 31, 2011

A. PERSONNEL

1. Recommend approval of Employee Hiring NJSA 18A:6-7 et seq (Revised 6/30/98)

WHEREAS N.J.S.A. 18A:6-7.1 et seq has been revised and now requires emergent approval to employ an individual prior to receiving criminal history background clearance.

BE IT RESOLVED that an application be submitted to the County Superintendent of Schools in accordance with the revised statute, requesting emergent approval of employee hiring for the following individuals for the reasons as indicated.

Stacy Blaskopf Earth Science -	Effective 9/1/11, due to a retirement/resignation.
Heather Barr Family & Consumer Sciences	Effective 9/1/11, due to a retirement/resignation.
Denise McCormack ESL – BBYS	Effective 9/1/11, due to a resignation.
Keith Tassitano Earth Science (Approved at July BOE Meeting)	Effective 9/1/11, due to a resignation.
Kristina Kavanaugh Interim Special Education	Effective 9/1/11, due to a leave of absence.
Dana Nelson Interim Elementary	Effective 9/1/11, due to a leave of absence.

2. Recommend approval of the following substitute teachers for the 2011-2012 school year, as listed:

Teachers: Raghda Abdallah; Deborah Boyce; Debra Brennan; Jennifer Chapman; James Castelli; Jaclyn Centifonti; Vanessa Chierchio; Lance Cygan; Sharon Davis; Stacy Diggs; Rolando Domingo; Donna George-Moskovitz; Frances Guidry; Carol Kakowski; Dawn Kalapuch; Kristina Kavanaugh; Michelle Lubrano; Timothy Marshall; Gina Montemore; Candice Morris; Kevin Muni; Janet Murtha Blazy; Dana Nelson; Carrie O’Hara; Lisa Palmer; Cheryl Parks; Mynik Pizzigoni; Nan Russum; Mark Spillane; Sharon Velzy; Tracy Weber; Jason Wilkins; Anne Zack; and, Lawrence Zack.

Secretaries: Judy Capritti

3. Accept, with regret, the retirement/resignation of **Madeline Moyer**, as Transportation Coordinator, effective January 1, 2012. Ms. Moyer is also requesting payment for all accumulated sick and vacation days. Ms. Moyer will have served the district for 21 1/2 yrs.
4. Accept, with regret, the resignation of **Amy Schuyler**, teacher of 5th grade at Fountain Woods School, effective June 30, 2011. Ms. Schuyler is also requesting payment for all accumulated sick leave, as per the negotiated agreement. Ms. Schuyler has served the district for 5 years.
5. Accept, with regret, the resignation of **Amy Gazaleh**, as part-time Media Specialist, effective October 8, 2011, or sooner if a suitable replacement is found.

6. Accept, with regret, the resignation of **Natalie Garwood**, as Secretary, 12-months, Burlington Township Middle School @ *Springside*/Burlington Township High School, effective October 21, 2011, or sooner if a suitable replacement is found. Mrs. Garwood has served the district for 4 years.
 7. Recommend approval of a child-rearing leave of absence under the New Jersey Family Leave Act, for **Crystal Moore**, teacher of Special Education at B. Bernice Young School, effective September 19, 2011 through October 28, 2011.
 8. Recommend approval of a maternity/child-rearing leave of absence for **Paige Boston**, teacher of Special Education at Burlington Township Middle School @ *Springside*, effective October 24, 2011 through April 13, 2012. Mrs. Boston is also requesting use of her accumulated sick leave as per the negotiated agreement.
 9. Recommend approval to extend the medical leave of absence for employee #5961, under the Family Medical Leave Act for personal illness, effective September 1, 2011 through October 31, 2011.
- R.C.V.** 10. Recommend approval of **Phil Brownridge** to serve as Principal of the Burlington Township High School, effective November 1, 2011 through June 30, 2012, salary as negotiated, prorated.
- R.C.V.** 11. Recommend approval of **Jeanine Puglisi** to serve as elementary teacher at Fountain Woods School, effective September 1, 2011 through June 30, 2012, at the MA level, step "B", salary as negotiated, replacing Amy Schuyler.
- R.C.V.** 12. Recommend approval of **Stacy Blaskopf** to serve as teacher of Earth Science at Burlington Township High School, effective September 1, 2011 through June 30, 2012, at the MA level, step "F", salary as negotiated, replacing Carol Karnas.

- R.C.V.** 13. Recommend approval of **Heather Barr** to serve as teacher of Family and Consumer Sciences at Burlington Township High School, effective September 1, 2011 through June 30, 2012, at the BA level, step “A”, salary as negotiated, replacing Linda Kastner.
- R.C.V.** 14. Recommend approval of **Denise McCormack** to serve as a teacher of ESL at B. Bernice Young School, effective September 1, 2011 through June 30, 2012, at the MA level step “B”, salary as negotiated, replacing Meghan Lordon.
- R.C.V.** 15. Recommend approval of **Lisa Palmer** to serve as an interim replacement for a teacher of 1st grade at B. Bernice Young School, effective September 1, 2011 through December 9, 2011, replacing Denise Bialous.
- R.C.V.** 16. Recommend approval of **Lance Cygan** to serve as an interim replacement for a teacher of 2nd grade at B. Bernice Young School, effective September 1, 2011 through December 9, 2011, replacing Shannon Montesano.
- R.C.V.** 17. Recommend approval of **Vanessa Chierchio** to serve as an interim replacement for a teacher of 2nd grade at B. Bernice Young School, effective September 1, 2011 through October 14, 2011, replacing Wendy Cornett.
- R.C.V.** 18. Recommend approval of **Kristina Kavanaugh** to serve as an interim replacement for a teacher of special education at B. Bernice Young School, effective September 1, 2011 through December 9, 2011, replacing Jennifer Major.
- R.C.V.** 19. Recommend approval of **Dana Nelson** to serve as an interim replacement for a teacher of special education at B. Bernice Young School, effective September 19, 2011 through October 28, 2011, replacing Crystal Moore.
- R.C.V.** 20. Recommend approval of **Lynda Fisher** to serve as an interim replacement for an elementary teacher at Fountain Woods School, effective September 1, 2011 through October 31, 2011.

- R.C.V.** 21. Recommend the temporary reassignment of **Donna George-Moskovitz**, Instructional Assistant at Burlington Township High School, to cover a maternity leave of absence, effective September 1, 2011 – December 9, 2011, for Rachel Tyler at B. Bernice Young School.
- R.C.V.** 22. Recommend approval of **Vernon Pellerin** to serve as an interim replacement for an Instructional Assistant at Burlington Township High School, effective September 1, 2011 through October 12, 2011, replacing Donna George-Moskovitz.
- R.C.V.** 23. Recommend approval of **Kristina Curcio** to serve as an Interim replacement for a teacher of 4th grade at Fountain Woods School, effective September 1, 2011 through January 31, 2012, replacing Julie Loftus.
- R.C.V.** 24. Recommend approval of **Jennifer Soderstrom** to serve as an Interim replacement for a teacher of 4th grade at Fountain Woods School, effective September 1, 2011 through January 31, 2012, replacing Helena Lovelace-Smith.
- R.C.V.** 25. Recommend approval of the following transfers, effective September 1, 2011, as listed:
- a. **Sarah Rast**, Teacher of the Deaf, from Fountain Woods School to Burlington Township Middle School @ *Springside*; and,
 - b. **Tracy Romani**, Teacher of Special Education, from Fountain Woods School/Burlington Township Middle School @ *Springside* to Fountain Woods School.
 - c. **Ellie Brown**, from Administrative Secretary, 12-months, at Fountain Woods School, to Secretary, 12-months at Burlington Township Middle School @ *Springside*/Burlington Township High School, effective October 21, 2011, or sooner.

- d. **Vicky Titone**, Monitor, from Fountain Woods School to B. Bernice Young School.

R.C.V. 26. Recommend approval of up to five additional days for **Erin Carson-Dewey** during the summer, at the per diem rate.

R.C.V. 27. Recommend approval for one additional day for the following guidance counselors, at the per diem rate, for student scheduling, as listed:

- a. **Heidi Roman**
b. **Linda Porter**

R.C.V. 28. Recommend approval of the following Cluster Coordinators and Head Teachers for the 2011/2012 school year, as listed:

Head Teachers

- | | | |
|----|---|--------------------------|
| a. | HT for Science | Helen Saul |
| b. | HT for Social Studies | Asia Michael |
| c. | HT for Visual and Performing
Arts K-12 | Joseph Farina |
| d. | HT for World Languages | Margaret Buck |
| e. | HT for Educational Technologies | Robert Carson |
| f. | HT for Health and Physical Ed. - 0.5 | Megan Tropp |
| g. | HT for Math - 0.5 | Amy Sullivan |
| h. | HT for ESL, Language Arts,
Media - 0.5 | Kelley Borreggine |
| i. | HT for ESL, Language Arts,
Media - 0.5 | Beth Iannuzzi |
| j. | HT for Special Education - 0.5 | Lisa Barenbaum |
| k. | HT for Special Education - 0.5 | Rebecca Merz |
| l. | HT for Guidance and Gifted
Education - 0.5 | Lana Garris-Sha |

Cluster Coordinators

- a. CC for English, Media and ESL **Stacey Huryn**

b.	CC for English, Media and ESL		Laura Stegmuller
c.	CC for Math		Teresa Campbell
d.	CC for Math		Ryan Winkelspecht
e.	CC for Science		Nicholas Luyber
f.	CC for Social Studies		Brock Mislán
g.	CC for Social Studies	- 0.5	Ed Steinmetz
h.	CC for Social Studies –	- 0.5	Lou DeAngelis
j.	CC for Special Education –	- 0.5	Frank D’Errico
h.	CC for Special Education	- 0.5	Rose Capitano
i.	CC for Special Education		Dawn Martin

R.C.V. 29. Recommend approval of the following On-site bus monitors at B. Bernice Young School, for the 2011/12 school year, as listed:

- a. **Theresa Deyo**
- b. **Jay Jones**
- c. **Melissa Muth**
- d. **Melissa Sibre**
- e. **Michele Wikiera**

R.C.V. 30. Recommend approval of the following co-curricular positions for the 2011/12 school year, stipend as negotiated, as listed:

Burlington Township Middle School @ Springside

- | | | |
|----|---------------------------|------------------------|
| a. | Academic Math Academy – | Joyce Schoolik |
| b. | Art Club – | Joe Bliss |
| c. | Basketball Exploration – | Kirt Thomason |
| | | Cindy Lubrano |
| | | Joe Tyler |
| d. | Building Young Men – | Jason Strouse |
| e. | Clay Club - | Rachele Bishop |
| f. | Diversity Club – | Lana Garris-Sha |
| g. | Falcon Crest – | Michael Herman |
| h. | Fitness Club – | Sibhon Scullen |
| i. | Friends Helping Friends – | Michelle Ciasca |
| j. | Gardening – | Jane DeAngelis |

- k. Girls for Change – **Megan Tropp**
l. Homework Hotline – **Joyce Schoolik**
Laura Stegmuller
Kirt Thomason
- m. Math Peer Tutoring – **Kirt Thomason**
- n. Science Explorers – **Co-facilitators – Amanda Lewis**
Diane Richardson
- o. Sign Language Club – **Meghan Kane**
- p. Sports Exploration – **Co-facilitators – Louis DeAngelis**
Jason Strouse
Kirt Thomason
- q. Webmaster – **Michael Herman**
- r. Student Council – **Colleen Merhar**
- s. Yearbook Editor – **Joseph Ridgway**
- t. Yearbook Business Manager – **Charles Robinson**
- u. Yearbook Photographer – **Robert Huebner**
- v. BTMS Band – **Jay Langdon**
- w. BTMS Band Assistant – **Roxanne Ferguson**
- x. BTMS Chorus – **Roxanne Ferguson**
- y. Show Choir Director – **Roxanne Ferguson**
- z. Youth Service Association – **Co-facilitators -**
Megan Tropp
Sharon Velzy
- aa. Mentoring Program – **Co-facilitators – Rose Capitano**
Bunny Zimmermann
- bb. Cooking Club – **Co-facilitators – Nancy Andorko**
Marlene LeRoy
Charles Robinson
- cc. Digital Photography – **Julie Benavides**
- dd. Geography Club (6-8) – **Laura Stegmuller**
- ee. School Store - **Joseph Ridgway**
- ff. AVA Coordinator - **Joetta Cryer**
- gg. NJHS -
- hh. Book Club (formerly BTMS Book Alliance – **Co-facilitators –**
Carrie Lopez
Melissa Abrahams
- ii. Show Choir Assistants – **Melissa Abrahams**
Janet Murtha Blazy
Kristina Rivera Joyce

jj. Detention – (blue voucher hourly rate)

Rose Capitano
Lana Garris-Sha
Ivy Glass
Diane Richardson

Fountain Woods School

a. Webmaster - **Shawn Fitzpatrick**
 b. AVA - **Fran Guidry**

Burlington Township High School

a. Assistant Band Director - **Madeline Zacharkow**
 b. Volunteer Women's Issues - **Melissa McQuoid**

31. Recommend approval of the following Fall Coaching positions for the 2011/12 school year, as listed:

Asst. Football Coach - **Ed Battaglia**
 Asst. Football Coach - **Michael Juliana**
 Asst. Football Coach - **Michael Osborne**
 Asst. Football Coach - **John Ferrante**

Volunteer Asst. Football Coach - **Nick Strom**
 Volunteer Asst. Football Coach - **Lacey Walker**

Head Cheerleading Coach - **Kim Gaskin**

Head Girls Tennis Coach - **Douglas Wood**

Volunteer Dance Team Advisor - **Tasya Beck**

32. Recommend approval of the following student teaching field experience, as listed:

Maureen Rick, a student at Rowan University, to complete a school nurse practicum, 9/1/2011 – 12/20/11, at BBYS, with Debbie Ford as cooperating teacher.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 12-yr. old 6th gr. boy, effective 9/6/11 – 6/21/12, physical; and, one 16-yr. old 12th gr. girl, effective 9/6/11 – 6/21/12, emotional.
2. Recommend approval for NF to be permitted to attend the B. Bernice Young School, full day Kindergarten program, effective September 1, 2011, on a tuition basis, per Board of Education Policy #5118, Tuition Students, Residents and Non-Residents, pending space in the program.

C. MISCELLANEOUS

1. Recommend approval of the following Job Description and Board Policies, as listed:
 - a. First Reading

Job Description – Special Education Transition
Coordinator
 - b. Waive First Reading, Final Adoption

#7441 Electronic Surveillance In School Buildings
And On School Grounds
#R7441 Electronic Surveillance In School Buildings
And On School Grounds
 - c. Final Adoption

#1523 Comprehensive Equity Plan
#1570 Internal Controls
#3134 Assignment of Additional Duties

#3141.1	Personnel Leaving the District
#3144	Certification of Tenure Charges
#3322	Staff Member's Use of Cellular Telephones
#3425	Work Related Disability Pay
#3425.1	Modified Duty Early Return to Work Program
#4140	Termination
#4111	Creating Positions
#4211	Attendance
#4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
#4322	Staff Member's Use of Cellular Telephones
#4425	Work Related Disability Pay
#4425.1	Modified Duty Early Return to Work Program
#5114	Children Displaced By Domestic Violence
#5116	Education of Homeless Children
#5130	Withdrawal from School
#5250	Excusal from Class or Program
#5306	Health Services to Nonpublic Schools
#5307	Nursing Services Plan
#5431	"Good Pupil" Status
#R5306	Health Services to Nonpublic Schools

d. Final Adoption - Reviewed

#5200	Attendance
#R5200	Attendance

D. BUSINESS

1. Approve payment of the August 2010 Bill List and the July 2011 Supplemental Bill List.
2. Accept the August Treasurer's and Secretary's Reports with Board Secretary Certification.

3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of July 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of July Transfers.
5. Approval of the YMCA for use of B. Bernice Young School, Fountain Woods School, and the Burlington Township Middle School Prime Time before and after school programs for the 2011/12 school year.
6. Approval of American Appraisal to provide services for fixed assets evaluation.

Respectfully submitted,

Dr. Christopher M. Manno
Superintendent of Schools

* **New Items**