

BURLINGTON TOWNSHIP SCHOOLS
Burlington, New Jersey
Office of the Superintendent

RE-ORGANIZATION MEETING

A. PERSONNEL

1. Recommend approval of the following substitute teachers for the 2011-2012 school year, pending meeting employment requirements, as listed:

Teachers:

- R.C.V.**
2. Recommend approval to rescind the appointment of employee #6269 as a substitute teacher.
 3. Accept, with regret, the retirement/resignation of **Rocky Vizzacco**, teacher of Social Studies at Burlington Township High School, effective June 30, 2012. Mr. Vizzacco is also requesting payment for all accumulated sick leave, per the negotiated contract. Mr. Vizzacco will have served the district for 39 years.
 4. Accept, with regret, the resignation of **Gloria Irby**, Monitor at Burlington Township High School, effective July 1, 2012. Ms. Irby will have served the district for 10 years.
 5. Accept, with regret, the resignation of **Ruth Hazzard**, Monitor at Burlington Township High School, effective April 13, 2012. Ms. Hazzard served the district for 4 years.
 6. Recommend approval of a maternity/child-rearing leave of absence, under the Family Medical Leave Act and the New Jersey Family Leave Act, for **Candice Lewis**, teacher of Special Education at Burlington Township High School, effective September 1, 2012 through February 1, 2013. Mrs. Lewis is also requesting use of her accumulated sick leave as per the negotiated agreement.

7. Recommend approval of a maternity/child-rearing leave of absence, under the Family Medical Leave Act and the New Jersey Family Leave Act, for **Dana Middleton**, Guidance Counselor at B. Bernice Young School, effective September 1, 2012 through February 1, 2013. Mrs. Middleton is also requesting use of her accumulated sick leave as per the negotiated agreement.
8. Recommend approval of the transfer of **Jessica Hendricks**, Reading Intervention Teacher, from the Burlington Township Middle School @ *Springside*, to the Burlington Township Middle School @ *Springside*/Fountain Woods School.
9. Recommend approval of **Janet Lima** to serve as an interim replacement as a Speech Therapist, effective May 21, 2012 pending employment requirements, through June 22, 2012, replacing Kim Waitman.
10. Recommend approval of **Marie & Vince Phillips** as Volunteer Coaches for a new Middle School Running Club, per proposal approved by the Superintendent of Schools. The Running Club will be effective September 2012.
11. Recommend approval of the following volunteer assistant baseball coach for the 2012 season, as listed:

Taylor Lovejoy

12. Recommend approval of the following staff member to move on the salary guide, effective April 1, 2012, due to the completion of additional college credits, as listed:

Tina Dietrich, Guidance Counselor at Fountain Woods School, from the MA level to the MA+15 level. (All the necessary documentation has been received from Wilmington University and Drake University.)

13. Recommend approval of deduct days for the following staff member, as listed:

Barbara Jannen, Physical Therapist, two days, May 15 & 16, 2012.

14. Recommend approval of the following college student request, as listed:

Meghan Lordon, an ESL student at Rowan University, to complete student teaching at Burlington Township High School, effective May 1, 2012 through June 15, 2012, with Rachel Schwartz as cooperating teacher.

B. STUDENTS

1. Recommend approval of bedside instruction for the following student, as listed: one 9-yr. old 3rd gr. boy, effective 4/3/12 – pending placement, emotional.
2. Recommend approval of the following special education placement, as listed: one 9-yr. old 3rd gr. boy (MD) to Burlington County Special Services School District, effective 4/2/12.
3. Recommend long-term suspension of student #110740 with home instruction as required.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:

- a. Second Reading

#5300	Use of Defibrillator(s)
#5305	Health Services Personnel
#5330	Administration of Medication

#5331	Management of Life-Threatening Allergies In Schools
#5335	Treatment of Asthma
#6111	Special Education Medicaid Initiative (Semi) Program
R6111	Special Education Medicaid Initiative (Semi Program)
#6210	Fiscal Planning
R6210	Fiscal Planning
#6220	Budget Preparation
R6220	Budget Preparation
#6230	Budget Hearing
#6422	Budget Transfers
R6422	Budget Transfers
#7100	Long-Range Facilities Planning
R7100	Long-Range Facilities Planning
#7101	Educational Adequacy of Capital Projects
R7101	Educational Adequacy of Capital Projects
#7434	Smoking On School Grounds
#7435	Alcoholic Beverages On School Premises
#7436	Drug Free Workplace
#9541	Student Teachers/Interns

2. Recommend approval for the Burlington Township Schools to approve a membership resolution for the Burlington County Scholastic League and the New Jersey State Interscholastic Athletic Association for the 2012-13 school year.

3. Recommend approval of a summer girls' soccer camp to be held Monday, July 16, 2012 and Tuesday, July 17, 2012, utilizing the soccer field areas at the Hopkins Building, from 6:00 PM to 8:00 PM. The Burlington Township High School girls' soccer coaching staff (Kim Lamanteer, Gemma Winkler, Dawn Martin and Rachele Bishop) will facilitate the camp. This camp will be available for Burlington Township area girls who are in second grade through grade eight. If inclement weather prevails during the operation of the camp, Mrs. Lamanteer is requesting permission to utilize the Thomas O. Hopkins Building gymnasium to seek shelter.

4. Recommend approval of the 2013 Senior Class Trip to Walt Disney World. The trip is tentatively scheduled for March 5 – 9, 2013. Also requested are approvals for the cost of one chaperone and the cost for the bus transportation to and from the airport.
5. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011.
6. Request approval of the following as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Attendance.

D. BUSINESS

1. Approve payment of the April 2012 Bill List and the March 2012 Supplemental Bill List.
2. Accept the March Treasurer's and Secretary's Reports with Board Secretary Certification.
3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of March 31, 2012, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violations of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approval of March transfers.
5. Approve the March Cafeteria Report which includes the Bill List.

6. Approve a resolution to apply for Grant Funds to Support Implementation of the Anti-Bullying Bill of Rights Act.
7. Approve the following appointments:
 - a. Legal Newspapers – *Burlington County Times* and *The Trenton Times*;
 - b. Board Secretary – Mary Ann Bell;
 - c. Custodian of Records – Mary Ann Bell;
 - d. Right to Know Compliance Officer – Mary Ann Bell;
 - e. Integrated Pest Management Officer – Mary Ann Bell;
 - f. Bank Depositories – Bank of America and Beneficial;
 - g. Bank Depositories – Certificates of Deposit, Sovereign Bank, Beneficial Bank and the Bank of New York.
 - h. Bank Depositories – Escrow Account, The Bank of New York, Mellon, Woodland Park, NJ.
 - i. Purchasing Agent – Mary Ann Bell, Q.P.A.
8. Approval of the 2012-2013 work sessions, executive sessions and public meeting dates.

Respectfully submitted,

Dr. Christopher M. Manno
Superintendent of Schools