

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey

PUBLIC SESSION AGENDA

DATE: February 26, 2014

TIME: 7:00 PM

PLACE: Burlington Township High School – Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Amanda Yost**

Patriotic Reading - **Alexandra Barbour**
- IV. Roll Call
- V. Approval of minutes from January 2, 2014, Re-Organization Meeting; January 15, 2014 Executive Session - Residency/Superintendent's Search; January 22, 2014 Work Session and January 29, 2014 Executive and Public.
- VI. Burlington Township High School Liaison Report - **Amanda Yost**
- VII. Student Performances/Recognitions -

BTHS Theater Performance for the Spring Musical - *Carousel*

BTHS Cheerleaders - National Champions

PRIDE Students of the Month

Recess (10 minutes)
- VIII. Communications
- IX. Committee Reports

- X. [Superintendent's Report](#)
- XI. Open to the Public (Agenda Items Only)
- XII. Mr. Spaventa's Report for Board Action

A. **PERSONNEL**

- 1. Accept the following list of Emergent Hires filed, as listed:

- a. **Carol Breslin**
- b. **Jamie Tobolski**

- 2. Recommend approval of the following substitutes for the 2013/2014 school year, pending meeting employment requirements, as listed:

Teachers: Megan Iannuzzi and Noramah Neu
Aide: Carol Breslin

- 3. Approval for payroll to send FMLA qualifying paperwork to the following employees, as listed:

- a. #18826339
- b. #18679845
- c. #18870162

- 4. Accept, with regret, the resignation of **Patricia Williams**, teacher of Art at Burlington Township High School, effective April 12, 2014. Ms. Williams will have served the district for 3 years and 7 months.

- R.C.V.** 5. Accept, with regret, the resignation of **Jordan Horswood**, part-time Academic Achievement teacher at B. Bernice Young School, effective April 21, 2014. Mr. Horswood is also requesting payment for all accumulated sick, personal and family illness days as per the negotiated contract. Mr. Horswood will have served the district for 4 years and 7 months.

- R.C.V.** 6. Accept, with regret, the resignation of **Jennifer Pell**, teacher of English at Burlington Township High School, effective April 22, 2014. Ms. Pell will have served the district for 9 years and 8 months.
- *R.C.V.** 7. Accept, with regret, the retirement/resignation of **Mary Linda Porter**, Guidance Counselor at Burlington Township High School, effective June 30, 2014. Mrs. Porter is also requesting payment for all accumulated sick, personal and family illness days as per the negotiated contract. Mrs. Porter will have served the district for 20 years.
- RC.V.** 8. Recommend approval of **Rachel Ulriksen** from part-time Academic Achievement teacher, Title I funded, at Fountain Woods School to the temporary reassignment as an Interim for a teacher of Special Education at Fountain Woods School, effective January 31, 2014.
- *R.C.V.** 9. Recommend approval of **Jamie Tobolski** to serve as a part-time Academic Achievement teacher, Title I funded, at Fountain Woods School, at the MA level, step “D”, or its equivalent, effective March 4, 2014 through June 30, 2014, salary as negotiated, prorated, pending meeting employment requirements. (Ms. Tobolski will replace Ms. Gamez.)
- R.C.V.** 10. Recommend approval of **Megan Iannuzzi** to serve as an Interim Replacement for a teacher of Special Education at B. Bernice Young School, effective February 5, 2014, replacing Mrs. Borreggine.
- *R.C.V.** 11. Recommend approval of **Christine Carney** to serve as an Interim Replacement for a part-time Academic Achievement teacher at Fountain Woods School, effective February 25, 2014, replacing Ms. Ulriksen.
- *R.C.V.** 12. Recommend approval of **Terri Leeds** to serve as a 12-month Administrative Secretary at Burlington Township High School - Hopkins Building, effective March 1, 2014 through June 30, 2014, step “K”, or its equivalent, salary as negotiated, prorated.

13. Recommend approval to adjust the effective date for **Linda Grau** as Exceptional Aide to October 22, 2013.

R.C.V.

14. Recommend approval to withhold the employment and adjustment increments for employee #18805325 for the 2014-15 school year.

15. Recommend approval of the following individual for the vacant Spring Coaching position for the 2013-14 school year, as listed:

Asst. Softball Coach - **Ron Caponigro**

16. Recommend approval of the following Advisor change for a co-curricular position, as listed:

Battle of the Books - **Nicole Goetter**, 2/16ths, replacing Jessica Donahue who will be on a leave of absence.

R.C.V.

17. Recommend approval of the following transfers, as listed:

a. **Nicole Goetter** from MS Special Ed to MS Reading Intervention Teacher effective March 20, 2014.

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b. **Tara Janick** from part-time teacher of Art to full time teacher of Art at Burlington Township High School, effective April 11, 2014.

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18. Recommend approval of the following individuals to complete assessments for incoming kindergarten students at the rate of \$35/hour, not to exceed \$350 per person, funded by the NCLB Grant, as listed:

- a. **Catherine Cliver**
- b. **Donna Gablein, Coordinator**
- c. **Sherri Guzik-Lesinski**
- d. **Andrea Leibowitz**
- e. **Amy Kerwick**
- f. **Amy Kuti**
- g. **Melissa Muth**

- h. **Kathleen Papa**
- i. **Marissa Scheels**
- j. **Danielle Senf**

- * 19. Recommend approval of the following individual to be paid as a Title I Tutor, at the rate of \$35/hr., for the 2013/14 school year, as listed:

Donna Gablein

- ***R.C.V.** 20. Recommend the transfer of donated sick days to employee #5740 per agreement between the Superintendent and the BTEA.

- 21. Recommend approval to contract with Mission One for additional 3 hours a week for Wilson Reading Specialist.

- R.C.V.** 22. Recommend approval to extend the Substitute Calling Stipend through April 30, 2014, due to weather related delays in project.
- 23. Recommend approval of the following staff members to move on the salary guide, effective February 1, 2014, due to the completion of additional college credits, as listed:

- a. **Alyssa Krisanda**, teacher of Special Education at BTHS, from the MA+30 level to the MA+45 level. (All the necessary documentation has been received from The National University.)

- b. **Ryan Derry**, teacher of Social Studies at BTHS, from the BA+15 level to the BA+30 level. (All the necessary documentation has been received from Monmouth University.)

- * c. **Christina Salerno**, teacher of Special Education at FWS, from the BA level to the BA+15 level. (All the necessary documentation has been received from Kaplan University.)

24. Recommend approval of deduct days for the following staff members, as listed:
- a. **Jennifer Cohen**, part-time RN at BBYS, 1.5 days, March 10 & 11, 2014.
 - b. **Meghan Kane**, Special Education teacher at BTMS, 2 days, February 18 & 19, 2014.
- * 25. Recommend approval of the following student placement, as listed:
- Kristen Irwin**, a student at Ursinus College, to complete 10 hours of classroom observation at BTMS, with cooperating teacher to be determined.

B. STUDENTS

1. Recommend approval of bedside instruction for the following students, as listed: one 12-yr. old 6th gr. boy, effective 1/13/14 - 1/24/14, physical; one 12-yr. old 6th gr. boy, effective 2/24/14 - indefinite, emotional; one 13-yr. old 8th gr. boy, effective 2/5/14 - 2/14/14, physical; one 14-yr. old 8th gr. boy, effective 2/24/14 - 2/28/14, emotional; and one 16-yr. old 10th gr. boy, effective 2/15/14 - pending evaluation, emotional.
2. Recommend approval of the following special education placement, as listed: one 15-yr. old 9th gr. girl to Brookfield Academy, effective 2/19/14.
3. Recommend approval for **TK** to attend B. Bernice Young School for the 2014/15 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability.
4. Recommend approval for **BS** to attend B. Bernice Young School for the 2014/15 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability.

C. MISCELLANEOUS

1. Recommend approval of the following Board Policies, as listed:

a. First Reading

#1240	Evaluation of Superintendent
R1240	Evaluation of Superintendent (M)

b. First Reading - By Laws

#0172	Duties of Treasurer of School Monies
#0173	Duties of Public School Accountant
#0174	Legal Services
#0175	Contracts with Independent Consultants
#0176	Collective Bargaining and Contract Approval/Ratification
#0177	Professional Services

c. Rescind the Following Policies

N4147	Employee Safety
N9200.1	Orientation and Training of Board Members
N9312	Board of Education Member Processing of Complaints
N9323	Electronic Communication Between Board Members
N9326	Board of Education Minutes

d. Converting Policy

Policy N9200 National Conventions to #0180 National Conventions - Members, Board of Education

2. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature)

3. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy: (a) Building Use; (b) Student Accidents; (c) Pupil Suspensions; (d) Professional Meetings; (e) Class Trips; and, (f) Enrollment.
4. Re-adopt the 2013-2014 school calendar to reflect the impact of the emergency closings and show Tuesday, April 22, 2014, Wednesday, April 23, 2014, and Thursday, April 24, 2014, as full school days and Friday, April 25, 2014 as a half student day and afternoon professional development for staff. Should more emergency closings be needed, the district will have a half student day and afternoon professional development on Tuesday, June 3, 2014 and if an additional day is needed after that, a full student day on Monday, April 21, 2014.
- * 5. Recommend approval of the following curricula for adoption, as listed:
 - a. Grade K Language Arts Literacy Curriculum
 - b. Grade 1 Language Arts Literacy Curriculum
 - c. Grade 2 Language Arts Literacy Curriculum
 - d. Grade 3 Language Arts Literacy Curriculum
 - e. BTMS@S Literature Circles
 - f. BTMS@S Author Study

D. BUSINESS

1. Approve payment of the February [2014 Bill List and the January 2014 Supplemental Bill List](#).
2. Accept the January [Treasurer's](#) and [Secretary's Reports](#) with Board Secretary Certification.
3. Accept the [Cafeteria Report for](#) January which includes the bill list.

4. Pursuant to NJAC 6:20-2.13 (e) we certify that as of January 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Approval of January [transfers](#).
6. Approve tuitions billed to other districts, [see attached list](#).
7. Approve tuitions paid to other districts, [see attached list](#).

R.C.V.

8. Award Internet Service Provider accepting Alternate #1 for 1GBps over a dedicated fiber line for \$3,900.00 per month for 36 months, one time installation fee of \$2,545.00 to **Xtel Communications**, other bidders were: Comcast \$4,500.00/month; Windstream \$4,437.30/month; Fibertech \$4,857.00/month; Comtech \$12,738.11/month
9. Approve agreement between **Summit Speech School** and the school district to provide Itinerant Teacher services for an additional student at 2 sessions per week from February 1, 2014 to June 30, 2014. The rate will be \$150 per hour not to exceed \$7,000.
10. Approve agreement with **Professional Education Services, Inc.** (PESI) to provide educational instruction services for two students at Princeton House in Moorestown, NJ. The rate will be \$63.00 per hour with an expected stay of approximately four weeks.
11. **Authorizing execution and delivery of the grant agreement** for the **Burlington Township High School** ROD IV grants for the purposes of renovations to the HVAC systems, window replacements, electrical upgrades and technology infrastructure upgrades for security enhancements.

DOE Project # 0620-010-14-1001
 SDA Project # 0620-010-14-G1JD
 Grant # G5-4983
 Total Project Cost \$1,634,562
 State Share \$809,471
 District Share from Capital Reserve \$ 825,091

12. **Authorize the delegation of authority to the School Business Administrator for the School Facilities Project for the Burlington Township High School ROD IV grants for the purposes of renovations to the HVAC systems, window replacements, electrical upgrades and technology infrastructure upgrades for security enhancements.**
 DOE Project # 0620-010-14-1001
 SDA Project # 0620-010-14-G1JD
 Grant # G5-4983
 Total Project Cost \$1,634,562
 State Share \$809,471
 District Share from Capital Reserve \$ 825,091
13. Execute settlement agreement and release regarding student # 6404645734.

XIII. Open to the Public for comments.

XIV. New Business

XV. Adjourn Meeting

* New Items

Next Board of Education Business Meeting
 March 26, 2014